

MINUTES OF DECEMBER 8, 2011 **AGENDA MEETING**

Commissioner Reiff opened the meeting at 9:00 a.m. on the 8th day of December, 2011 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Clerk of the Board Kelli Singhaus.

Steve Kayatin led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the minutes of the December 6, 2011 agenda meeting. Motion seconded by Commissioner Bassitt. The roll was called and minutes were approved.

Action Items:

Resolution #785-11. *Approve travel expenses.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved with Commissioner Sneary voting no.

Resolution #786-11. *Approval of intradepartmental transfers.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #787-11. *Supplemental appropriation to the Construction & Demo Fund 8827.*

Sally Dray, Director of Finance, requested an increase in the appropriation in the amount of \$8,644.65 for a new appropriation of \$30,144.65. This additional appropriation is needed for administration costs.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #788-11. *Supplemental appropriation to the Sewage Program Fund 8828.*

Sally Dray, Director of Finance, requested an increase in the appropriation in the amount of \$8,644.00 for a new appropriation of \$85,644.00. This additional appropriation is needed for administration costs.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #789-11. *Authorize the transfer of vehicles from the Allen County Sheriff's Office to the Allen County Fairgrounds.*

Jim Everett, Chief Deputy, submitted a request to transfer a 1986 Chevrolet and a 1992 International to the Allen County Fairgrounds. These vehicles were obtained through the Defense Revitalization & Marketing Office Program.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Steve Kayatin, Sanitary Engineer's Office, presented the following:

1. Request to adopt **Resolution #790-11**, approve Change Order #1 with Shinn Brothers, Inc. for the construction of the Airport Sewer Improvement Project. This change order is for requested design changes to afford increased capacities and expansion on the system. This is upsizing a 1,000 ft. of 2" forcemain to a 3" and downsizing the forcemain coming from the airport to the street down to a 1-1/2" from a 2". This results in an increase of \$5,102.67 for a new contract price of \$178,627.67. The Sanitary Engineer's Office is covering the cost of this increase. The grant will only cover a 2" forcemain.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Jim Everett, Allen County Sheriff's Office, presented the following:

1. Request to adopt **Resolution #791-11**, authorize the purchase of a 2005 Dodge Grand Caravan from Tom Ahl Chrysler-Dodge, Inc. This vehicle is for the Identification Bureau and will replace a 1994 Chrysler Van that was sold at auction.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Dana Sterling, Building and Grounds Department, presented the following:

1. Request to adopt **Resolution #792-11**, renew lease agreement with Hold-It Systems. This agreement provides the information and music on hold for the county telephone system in an amount not to exceed \$350.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #793-11**, enter into contract with Master Maintenance to provide carpet cleaning at the Allen County Child Support Enforcement Agency. This is a dry cleaning system that will be utilized at a cost not to exceed \$3,987.50.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #794-11**, accept proposal and enter into an agreement with ECI Energy & Control Integrators, Inc. Through AEP GridSmart, there are monies to be rebated from the Energy Project. Cost for said services is \$10,000.00. The estimated rebate available is \$65,000.00. ECI also is going to pursue receiving monies from the Mitsubishi Refrigerant Heat Pump System.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Jim Link, Allen County Treasurer, presented the following:

1. Request to adopt **Resolution #795-11**, authorize an amendment to an agreement with SJS Investment Consulting, Inc. The county has approximately \$20 million in a portfolio with SJS for investment. They are the fee advisor for the county on the investments. As interest rates have been going down, Link approached SJS regarding fees charged to the county. SJS came up with a fee structure, at least for the short term, which will reduce the fee approximately \$1,000.00 per quarter.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations: None

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt