

## **MINUTES OF DECEMBER 9, 2009 AGENDA MEETING**

Commissioner Sneary opened the meeting at 9:00 a.m. on the 9th day of December, 2009 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, County Administrator Becky Saine and Clerk of the Board Kelli Singhaus.

Tom Mazur led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the minutes of December 2, 2009. Motion seconded by Commissioner Bassitt. The roll was called and the minutes were approved as submitted.

### **Action Items:**

#### **Resolution #870-09. *Approve travel expenses.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #871-09. *Authorize intradepartmental transfers.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #872-09. *Supplemental appropriation to the Wireless Surcharge and 911 Funds #2096 and #2004.***

Russ Decker, EMA Director, requested a total increase in the appropriation of \$116,251.07 for a new appropriation of \$682,346.07. This is necessary to meet year end salary and benefit needs for 9-1-1 dispatch personnel.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #873-09. *Supplemental appropriation to the Clerk of Courts Title Fund #1070.***

Gina Staley-Burley, Clerk of Courts, requested an increase in the appropriation of \$6,000.00 for a new appropriation of \$56,795.69. This is necessary to cover current deficit amount for 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #874-09. *Supplemental appropriation to the Rotary/Ditch Maintenance Fund #2099.***

Laura Clark, Account Clerk, requested an increase in the appropriation of \$25,800.00 for a new appropriation of \$244,435.58. This is necessary to meet payroll for year end.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #875-09. *Supplemental appropriation to the General Fund #1001.***

Becky Saine, County Administrator, requested an increase in the appropriation of \$7,000.00 for a new appropriation of \$41,215.00. This is necessary to meet year end expenses.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #876-09. *Supplemental appropriation to the Hotel Lodging Tax Fund #8095.***

Tony Stechschulte, Director of Accounting, requested an increase in the appropriation of \$126,000.00 for a new appropriation of \$388,950.00. This is necessary as additional appropriation is needed to meet year end expenses.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #877-09. *Supplemental appropriation to the DUI Law Enforcement & Education Fund #2842.***

James Everett, Chief Deputy Engineer, requested an increase in the appropriation of \$1,500.00 for a new appropriation of \$82,265.75. This is necessary to meet year end expenses.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #878-09. *Supplemental appropriation to the Highway Escrow Fund #4701.***

Tony Stechschulte, Director of Accounting, requested an increase in the appropriation of \$6,430.00 for a new appropriation of \$8,856.28.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #879-09. *Authorize membership and payment of dues to the Northwestern Ohio Dog Wardens and Animal Control Officers Association for calendar year 2010.***

Said dues are in the amount of \$20.00 for calendar year 2010.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #880-09. *Amend Resolution #197-09, renewal of an agreement with the Child Support Enforcement Agency for the lease of office space at the City Loan Building.***

This amendment to said lease agreement includes a paragraph under Article 2 as it relates to a reconciliation process as recommended by the State Auditor's Office.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Bill Horvath, Allen County Sanitary Engineer's Office, presented the following:**

1. Request to adopt **Resolution #881-09**, authorization to declare a vehicle and a piece of equipment obsolete and authorize disposal of same. Mr. Horvath requested to declare a 2000 Chevrolet 3500 Truck obsolete and authorize sale of same through private sale. Said vehicle has a blown engine and has a current value of \$1,000 to \$1,500. Mr. Horvath also requested to declare a Box V-Snow Plow obsolete and authorize sale of same through private sale.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Danny Dawson, Department of Job and Family Services, presented the following:**

1. Request to adopt **Resolution #882-09**, authorize an amendment to a contract with Apollo Career Center. It is necessary to increase the number of computer classes, thus increasing the contract by \$5,000.00. New contract is an amount not to exceed \$85,850.00, effective October 10, 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #883-09**, authorize an amendment to a contract with Melissa D. Fuqua dba Building Blocks Day Care. This is an increase to the contract of \$80,000.00 for a new contract amount of \$180,000.00 effective December 13, 2009.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. Tom Mazur, Regional Planning Commission, presented the following:**

1. Request to adopt **Resolution #884-09**, resolution creating a Complete Count Committee for the 2010 census. This is a request for the county to participate in a coordination process for the 2010 census. This will assist with collecting more accurate information and establish a population in the local community. By doing this, there can also be policy development, better funding allocation through the federal government, including Title I.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**D. Lisa Kirk, Allen County Board of DD, presented the following:**

1. Request to adopt **Resolution #885-09**, declare various county property obsolete and unsuitable for county use and authorize sale of same by internet auction. This is the last lot to be placed on Gov-Deals.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations –**

Beth Seibert, Allen Soil and Water Office, reminded everyone that there will be two (2) public hearings as it relates to the Illicit Discharge Regulations. First hearing will be held on December 10, 2009 at 6:30 p.m. at the Agriculture Service Center and the second hearing will be held on December 17, 2009 at 10:30 a.m. at the Red Cross Building.

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt