

## **MINUTES OF DECEMBER 15, 2010 AGENDA MEETING**

Commissioner Bassitt opened the meeting at 9:00 a.m. on the 15th day of December, 2010 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Clerk of Board Kelli Singhaus.

Lisa Merkle led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the minutes of the December 8, 2010 agenda meeting. Commissioner Sneary seconded the motion. Minutes were approved as submitted.

### **Action Items:**

#### **Resolution #755-10. *Approve travel expenses.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #756-10. *Authorize intradepartmental transfers.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved with Commissioner Sneary voting no.

#### **Resolution #757-10. *Authorize warrants to return advances to the Board of DD Fund 2018.***

Martha Nance, Director of Business, requested the return of advances to the Board of DD as follows:

<b>Amount</b>	<b>From Fund</b>	<b>To Fund</b>
\$675.00	24681594-940001-46810 ARRA Part B IDEA – Advances Out	00180492-590902 Board of DD – Advances In
\$300.00	24611594-940001-46110 ARRA Early Childhood Special Ed – Advances Out	00180492-590902 Board of DD – Advances In

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #758-10. *Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.***

Bruce Wells, Business Manager, requested a warrant of transfer in the amount of \$400,000.00 from Fund 5034 to Fund 5035. This transfer is being made to fund various departmental projects and cover debt service.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #759-10. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the I & I Fund 5408.***

Bruce Wells, Business Manager, requested a warrant of transfer in the amount of \$100,000.00 from Fund 5035 to Fund 5408. This transfer is being made to fund engineering activity for the Shawnee, Ottawa River Trunk Sewer projects.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #760-10. *Supplemental appropriation to the Highway Escrow Fund 4701.***

Kathy Henry, Deputy Auditor, requested an increase in the amount of \$3,430.00 for a new appropriation of \$12,430.00. This appropriation is necessary to meet year end expenses.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #761-10. *Supplemental appropriation to the Lammers Ditch Fund 4235.***

Laura Clark, Account Clerk, requested an increase in the amount of \$14,250.00 for a new appropriation of \$46,800.00. This appropriation is necessary to meet year end expenses.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #762-10. *Supplemental appropriation to the Crites Ditch Fund 4244.***

Laura Clark, Account Clerk, requested an increase in the appropriation of \$27,500.00 for a new appropriation of \$55,700.00. This appropriation is necessary to meet year end expenses.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #763-10. *Supplemental appropriation to the Handgun License Fund 2849.***

Jim Everett, Chief Deputy, requested an increase in the amount of \$18.75 for a new appropriation of \$4,330.83. This appropriation is necessary to meet year end expenses.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #764-10. *Supplemental appropriation to the Solid Waste Fund 8044.***

Dennis Baker, Executive Director, requested an increase in the amount of \$10,000.00 for a new appropriation of \$205,000.00. This additional appropriation is necessary due to expenses from working at Shelby County Recycling Center.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #765-10. Amend Resolution #665-10, authorize the Allen County Health Insurance rates for 2011.**

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #766-10. Authorize a grant agreement with the Ohio Department of Youth Services for the Juvenile Accountability Block Grant Subgrant – Mentors for Achievement.**

Julie Norberg, Chief Probation Officer, requested approval of a grant agreement in the amount of \$10,001.00 with a cash match amount of \$1,666.00 for a total grant amount of \$11,667.00. Said grant shall be for a period beginning January 1, 2011 through December 31, 2011. This grant will allow Allen County Juvenile Court to provide Mentors to those youth involved in the Allen County Juvenile Drug Treatment Court program.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #767-10. Accept payment from County Risk Sharing Authority for damage to a 2009 Ford Econoline Van operated by the Allen County Board of DD.**

Said claim was in the amount of \$14,790.49 less a \$2,500 deductible for an insured loss amount of \$12,290.49.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #768-10. Approve a Group Master Application with AFLAC for the provision of supplemental insurances for Allen County employees.**

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Dana Sterling, Building & Grounds Department, presented the following:**

1. Request to adopt **Resolution #769-10**, authorize a Fire Systems Maintenance Agreement with Simplex Grinnell, LP for the Allen County Title & License Bureau. Sterling stated this is the annual fire alarm test and inspection at a cost of \$450.00 and the sprinkler test and inspection at a cost of \$350.00 for a total cost of \$800.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #770-10**, renew a Fire Alarm & Sprinkler Inspection Contract with Simplex Grinnell, LP for the Allen County Third District Court of Appeals Building. Sterling stated this is for the annual fire alarm test and inspection at a cost of \$250.00 and the annual sprinkler test and inspection at a cost of \$400.00 for a total cost of \$650.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #771-10**, enter into a service agreement with Buckeye Exterminating, Inc., for pigeon control at various county buildings. This agreement is for pigeon control at the Courthouse, Justice Center, Court of Appeals and the Child Support Enforcement Agency at a cost not to exceed \$1,100.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #772-10**, authorize Clerk of Board to post notice and advertise to receive bids for a full service maintenance agreement on county elevators. Sterling stated that the county will be receiving bids for the service of seventeen (17) elevators located in various county buildings. Bid opening shall be January 10, 2011 at 10:30 a.m.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Lisa Merkle, Child Support Enforcement Agency**, presented the following:

1. Request to adopt **Resolution #773-10**, amend Resolution #63-10, renew a IV-D contract with the Allen County Sheriff's Office. Merkle stated that due to costs associated with medical insurance as well as an increase in the rate of pay and hours, it is necessary to amend the contract and increase the value of the contract by \$11,023.46 for a new contract amount not to exceed \$56,725.46.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. Brion Rhodes, Allen County Engineer's Office**, presented the following:

1. Request to adopt **Resolution #774-10**, authorize Preliminary Consent Legislation with the Ohio Department of transportation for the Queue Cutter Signalization Project. Rhodes stated that this legislation is for a project located near Elida Road/Eastown Road. This project will provide flashing lights at the railroad track as well as give advance notice of a train coming on the tracks.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

Diane Bishop from the Council on Aging requested the Commissioners adopt a resolution for the .50 mill renewal for Senior Service Centers. Said levy shall be placed on the May 3, 2011 ballot.

Bill Cochensparger, Personnel Director, announced that Lora Redick in his office was elected Vice-President of the County Commissioners' Clerk and Engineers' Administrative Professional Association for 2011. Ms. Redick served as Secretary on the Executive Board in 2010 and was sworn in as Vice-President at the CCAO/CEAO Winter Conference.

Brion Rhodes, Chief Deputy Engineer, announced that Timothy J. Piper was elected Second Vice-President of the county Engineers' Association of Ohio, Inc. for 2011. Mr. Piper, who has serviced on the CEAO Board of Directors as District 1 Director for the past two (2) years, was sworn in as Second Vice-President at the CCAO/CEAO Winter Conference.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

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Kelli A. Singhaus  
Clerk of the Board

Approved by:

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt