

MINUTES OF DECEMBER 16, 2009 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:00 a.m. on the 16th day of December, 2009 with the following members present: Commissioner Greg Sneary, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Beth Seibert led the Pledge of Allegiance.

Commissioner Bassitt moved for the approval of the minutes of December 9, 2009. Motion seconded by Commissioner Sneary. The roll was called and the minutes were approved as submitted.

Action Items:

Resolution #886-09. *Approve travel expenses.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #887-09. *Authorize intradepartmental transfers.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #888-09. *Authorize a warrant of transfer from the MR/DD Fund #2018 to the MR/DD Residential Services Fund #2077.*

Esther Baldrige, Superintendent, requested a warrant of transfer in the amount of \$8,890.13. This is necessary to return excess/"freed-up" match money paid from Fund 2077 that was paid in advance of knowing there was a reduction in the match.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #889-09. *Authorize a warrant to return an advance from the Special Education Part B IDEA Fund #2469 to the MR/DD Fund #2018.*

Esther Baldrige, Superintendent, requested a warrant to return an advance in the amount of \$2,819.52. This is necessary to return an advance from the ODE Grant – Early Childhood Special Education, IDEA in order to close the grant.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #890-09. *Authorize a warrant to return an advance from the Special Education Part B IDEA Fund 2469 to the MR/DD Fund 2018.*

Esther Baldrige, Superintendent, requested a warrant to return an advance in the amount of \$11,482.24. This is necessary to return the advance from the ODE Grant – Special Education, Part B, IDEA in order to close the grant.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #891-09. *Resolution removed.*

Resolution #892-09. *Supplemental appropriation to the WORTH Center Fund #8880.*

Sandra Monfort, Executive Director, requested an increase in the appropriation of \$160,900.00 for a new appropriation of \$255,377.00. This is necessary for capital improvement expenses approved by the Department of Rehabilitation and Corrections.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #893-09. *Supplemental appropriation to the DRETAC-Prosecutor Fund #2015.*

Juergen Waldick, Prosecutor, requested an increase in the appropriation of \$21,038.79 for a new appropriation of \$141,038.79. This was necessary to cover payroll for year end.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #894-09. *Supplemental appropriation to the Bath Township Trustee Fund #4169.*

Becky Saine, County Administrator, requested an increase in the appropriation of \$9,896.63 for a new appropriation of \$27,230.08. This is necessary for the repayment of a prior year advance.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #895-09. *Supplemental appropriation to the D.A.R.E. Fund #2825.*

James Everett, Chief Deputy, requested an increase in the appropriation of \$9,100.00 for a new appropriation of \$17,698.43. This is necessary due to an overage on a grant. Grant money is to be returned to the Ohio Attorney General.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #896-09. *Authorize a warrant to return an advance from the Bath Township Trustees Fund #4169 to the General Fund #1001.*

Becky Saine, County Administrator, requested a warrant to return an advance in the amount of \$9,916.63 to repay a prior year advance.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #897-09. *Authorize a warrant to return an advance from the Innovative Education Grant FY'09 Fund #2078 to the MR/DD Fund #2018.*

Esther Baldrige, Superintendent, requested a warrant to return an advance in the amount of \$128.00. This is necessary to return the advance from the ODE Grant – Innovative Education in order to close grant.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #898-09. *Accept payment from American Family Insurance Group for damage to a 2007 Jeep Liberty operated by Allen County Adult Probation.*

A check was received in the amount of \$364.56 for said claim.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #899-09. *Authorize Clerk of Board to post notice and advertise to receive letters of interest and résumé's for a vacancy on the Allen County Board of Developmental Disabilities.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Sanitary Engineer's Office, presented the following:

1. Request to adopt **Resolution #900-09,** authorization to accept proposal from All Purpose Contracting, Inc. for completion of work for the Wapak Road Pump Station Upgrade Project. Rick Boerger stated that bids were received and opened on November 24, 2009. Four (4) bids were received with the low bid being All Purpose Contracting, Inc. in the amount of \$109,000.00. The engineer's estimate for said project is \$116,000.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #905-09,** enter into an agreement with Local #1770, AFSCME and Ohio Council 8 of the American Federation of State, County and Municipal Employees, AFL-CIO. Steve Kayatin presented a union contract that was negotiated for a three (3) year period – 2010 thru 2012. Various issues were addressed during the negotiation process with the largest concern being that the department is staffed with certified operators. Over the last several years, the agency has grown from approximate 3,500 accounts to over 10,000 accounts. This is due to the various treatment plants. Basically the department is doing more with less. There will also be some restructuring taking place which will lower the staff level. Other issues addressed were sick leave incentive, work boot allowance and wage increase. The employees will receive a 2% increase in 2010, 2.5% increase in 2011 and 2012.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Marcel Wagner, Allen Economic Development Group, presented the following:

1. Request to adopt **Resolution #901-09,** enter into an Enterprise Zone Agreement with PCS Nitrogen Ohio, L.P. This is a 50% - 10 year abatement with a \$26 million investment on new construction. All terms and conditions have been met. Todd Sutton and Jack Supple from PCS Nitrogen were also in attendance. Mr. Supple stated that it was great to partner with Shawnee Township and Allen County. This project will create up to seven (7) new positions. This project will be an improvement to the infrastructure and hopefully maintain the plant for years to come.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

C. **Mary Early, Family Children First Council**, presented the following:

1. Request to adopt **Resolution #902-09**, approve a Memorandum of Understanding with the United Way of Greater Lima. The agreement is an impact project both agencies have been working on approximately three (3) years. Early stated they have been working with the Dolly Parton Imaginative Library, in which a child receives a book every month from birth to five (5) years of age. The cost is \$30.00 per child per year. This year 1,100 children have signed up for this program. This is being done in order to assist children with developing great language skills. United Way shall pay FCFC \$4,800 for services through December 2010.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

D. **Douglass Degen, Drainage Engineer**, presented the following:

1. Request to adopt **Resolution #903-09**, authorize to set date, time and place of the final hearing for the Springhill and Oak Woods Drive Petition Ditch #1272. This is an old agricultural system with two ponds. A subdivision has been built around the drainage area. The tiles are deteriorated and in poor condition. The hearing is scheduled for January 14, 2010 at 1:30 p.m. at the Shawnee Township House.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

E. **Lynn Shock, Department of Job and Family Services**, presented the following:

1. Request to adopt **Resolution #904-09**, authorize an amendment to a contract with Bradfield Community Association dba Bradfield Community Center – After School. This is an increase of \$10,000 to the contract for an amount not to exceed \$14,500.00, effective December 20, 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

F. **Steve Kayatin, Sanitary Engineer**, presented the following:

1. Steve Kayatin explained the Health Insurance Opt-Out Policy that is before the Commissioners for their consideration. Each employee within the CEBCO program has to opportunity to opt-out and go on insurance of their own. On an annual basis, an employee shall be paid in bi-annual installments the following should they opt-out:

Single	\$1,000
2-Party	\$2,000
Family	\$3,000

Announcements, Proclamations, Recognition and Commendations –

Beth Seibert, Allen Soil and Water Office, reminded everyone that there will be a public hearing for Illicit Discharge Regulations. The hearing will be held on December 17, 2009 at 10:30 a.m. at the Red Cross Building.

Jim Link, Allen County Treasurer, stated that there is an issue with the spelling of a street name, Parakeet Place. It was spelled incorrectly on the plat and entered into the county system with the incorrect spelling. The Treasurer's Office receives numerous calls from customers regarding the incorrect spelling of Parakeet

Place. Kelli Singhaus stated that Mike Howbert was going to contact the gentleman who prepared the plat and request a corrected plat be filed in order to fix the problem.

Executive Session

A. Department of Job and Family Services

1. Request to adopt **Resolution #906-09**, authorize a one (1) day suspension of an employee.

Commissioner Sneary moved to enter into executive session to discuss a suspension of an employee at 9:44 a.m. Motion seconded by Commissioner Bassitt. The roll was called and the vote was unanimous.

Present: Commissioner Greg Sneary, Commissioner Sam Bassitt, Lynn Shock - DJFS and Clerk Kelli Singhaus.

Commissioner Sneary moved to adjourn from executive session at 9:45 a.m. Motion seconded by Commissioner Bassitt. The roll was called and the vote was unanimous.

Commissioner Bassitt moved to approve Resolution #906-09. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt