

## **MINUTES OF DECEMBER 18, 2013 AGENDA MEETING**

Commissioner Begg opened the meeting at 9:00 a.m. on the 18th day of December, 2013 with the following members present: Commissioner Greg Sneary, Commissioner Jay Begg, Commissioner Cory Noonan and Clerk of the Board Kelli Singhaus.

Thom Mazur led the Pledge of Allegiance.

### **Action Items:**

#### **Resolution #791-13. *Approve travel expenses.***

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #792-13. *Approve intradepartmental transfers.***

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #793-13. *Authorize a warrant of advance from the Health Department Fund 8810 to the Public Health Fund 8823.***

This is an advance in the amount of \$4,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #794-13. *Authorize a warrant to return monies to the General Fund 1001 that were advanced to the Family Children First Council Fund 8072.***

This is a final repayment of an advance in the amount of \$1,073.25.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #795-13. *Authorize a warrant to advance funds from the Sanitary Engineering Department Surplus Fund 5035 to the Indian Village Sewer Improvement Project Fund 4540.***

This is a warrant of advance in the amount of \$213,000.00.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #796-13. *Authorize the appropriation of funds to the Executive Director's Fund for the Children Services Board.***

This appropriation is in the amount of \$2,000.00 for calendar year 2014.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #797-13. *Supplemental appropriation to the General Fund 1001.***

This is an increase in the appropriation in the amount of \$427,851.00 for the 27<sup>th</sup> pay period in 2013.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #798-13. *Supplemental appropriation to the 911 Systems Fund 2004.***

This is an increase in the appropriation in the amount of \$45,225.00.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #799-13. *Supplemental appropriation to the Market Development Fund 8048.***

This is an increase in the appropriation in the amount of \$2,500.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #800-13. *Supplemental appropriation to the Family Children First Council Fund 8072.***

This is new appropriation in the amount of \$3,732.00 for the repayment of an advance.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #801-13. *Supplemental appropriation to the Ottawa River Fund 4239.***

This is a new appropriation in the amount of \$615.70.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #802-13. *Supplemental appropriation to the \$25 Juvenile Court Fund 2703.***

This is an increase in the appropriation in the amount of \$44,742.45.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #803-13. *Supplemental appropriation to various funds.***

This is an increase in the amount of \$3,572,488.84 for a new appropriation of \$4,754,231.69 to cover negative balances.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #804-13. *Supplemental appropriation to various funds.***

This is an increase to the appropriation in the amount of \$127,709.26.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #805-13. *Supplemental appropriation to the Issue 1 – Paving Fund 4702.***

This is an increase in the appropriation in the amount of \$614,146.58 for Township Roads Resurfacing 2013.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #806-13. *Supplemental appropriation to the Domestic Relations Court \$25 Filing Fee Fund 2705.***

This is an increase in the appropriation in the amount of \$11,700.00 for remodeling of Courtroom 2.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #807-13. *Authorize the renewal of an agreement with Lucas County for autopsy services.***

Said agreement commences January 1, 2014 and terminates December 31, 2014.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #808-13. *Instruct the County Engineer to proceed with the Report of the County Engineer for the vacation of 0.038 acres of an alley in Clover Lawn Allotment, American Township, petitioned for by Raymond T. White.***

Said report is to be furnished on or before January 9, 2013 at 10:00 a.m.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #809-13. *Authorize warrants of advance from the Board of DD Fund 2018 to the Early Childhood Fund 2460 and the Special Ed-Part B Fund 2469.***

Said warrants of advance are in the amounts of \$2,200.00 and \$15,000.00.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Dan Ellerbrock, Allen Soil and Water**, presented the following:

1. Request to adopt **Resolution #810-13**, approve Extra Work for construction on the Kundert Group Ditch #1285. Ellerbrock stated that a large outlet tile was installed across Robert Siefker's farm (Squaw Chief Farms, LTD), leaving the earthen backfill over the new tile to settle. The backfill did not settle and there wasn't anything in the scope of the work that required the contractor to correct the problem. This additional \$350.00 of extra work is for the rental of a small dozer to level the spoil. This additional cost is still within the engineer's estimate of said project.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Thom Mazur, Lima-Allen County RPC**, presented the following:

1. Request to adopt **Resolution #811-13**, accept the 2013 Analysis of Impediments to affirmatively further Fair Housing Choice. Mazur stated that this is a public planning process. Since October, several entities have assisted with updating the mapping, adding data/appendices, etc. In order to receive CDBG funding, this required city/county eligibility.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. Dana Sterling, Building and Grounds**, presented the following:

1. Request to adopt **Resolution #812-13**, accept proposal and enter into contract with Northwestern Ohio Security Systems, Inc. for access control equipment for the Allen County Sheriff's Office. Sterling stated that in the detective bureau, the access control equipment currently handles a four door. They are adding a fifth door which requires an update on the control equipment, which will allow them to handle a 16 door.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**D. Veteran's Office** (No one present)

1. Request to adopt **Resolution #813-13**, authorize the purchase of a 2014 Micro Bird Chevrolet, MBII from Cardinal Bus Sales & Service, Inc. for the Allen County Veteran's Office. This purchase is in the amount of \$46,630.00.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**E. Douglass Degen, County Engineer's Office**, presented the following:

1. Request to adopt **Resolution #814-13**, authorize the extension of a contract with John Deere Credit, Inc. for the lease of a John Deere Wheel Loader. This is an extension of the contract for a period of one (1) year in the amount of \$6,479.23 effective December 10, 2013 through December 10, 2014.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #815-13**, set date, time and place for the final hearing on the Wapak Road Group Petitioned Ditch #1309. Said hearing will be on January 28, 2014 at 1:30 p.m. at the American Township House. The engineer's estimate is \$59,980.70. The Report of the County Engineer and tentative assessments has been filed with the Clerk of the Board. There are 12 parcels in the watershed.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #816-13**, enter into Preliminary Consent Legislation with the Ohio Department of Transportation for the Ohio Bridge Partnership Program. This is an agreement with ODOT to allow them to work in county road right-of-way to complete the project. ODOT shall assume 100% of the necessary costs of said project. The project proposes to replace three (3) bridges: 1) Ream Road over Wrestle Creek 2) Lincoln Hwy over Pike Run and another bridge on 3) Lincoln Hwy over Pike Run.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**F. John Folk, Department of Job and Family Services**, presented the following:

1. Request to adopt **Resolution #817-13**, authorize the renewal of contract with Northwood Consulting Partners, Inc. This contract is for the agency's imaging software. After reviewing the contract, they were able to remove services that were not being used and/or needed, thus reducing their contract by approximately \$20,000.00. Said renewal is in the amount of \$46,356.66 for a period commencing December 1, 2013 through November 30, 2014.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**New Business**

None

**Announcements**

Commissioner Begg announced that the Commissioner's office will be closing at noon on December 24, 2013. Commissioner Begg believed all offices in the Courthouse would be closing at noon.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Motion seconded by Commissioner Noonan. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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Jay Begg

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Cory Noonan