

MINUTES OF DECEMBER 21, 2011 **AGENDA MEETING**

Commissioner Reiff opened the meeting at 9:00 a.m. on the 21st day of December, 2011 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Clerk of the Board Kelli Singhaus.

Rhonda Eddy-Stienecker led the Pledge of Allegiance.

Commissioner Bassitt moved for the approval of the minutes of the December 14, 2011 agenda meeting. Motion seconded by Commissioner Sneary. The roll was called and minutes were approved.

Action Items:

Resolution #808-11. *Approve travel expenses.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #809-11. *Approval of intradepartmental transfers.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #810-11. *Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.*

Bruce Wells, Business Manager, requested a warrant of transfer in the amount of \$800,000.00. This budgeted transfer is being made to move revenue from Operations to the Surplus Fund to fund various departmental projects and cover debt service.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #811-11. *Authorize warrants of transfer from the Sanitary Engineering Department Surplus Fund 5035 to Debt Service Funds 5303 and 5308.*

Bruce Wells, Business Manager, requested warrants of transfer in the amounts of \$200,000.00 and \$400,000.00. These transfers are being made to fund a portion of the 2012 debt service payment on the Revenue Bond and various capital improvement loans.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #812-11. *Supplemental appropriation to the Berryman Ditch Fund 4252.*

Laura Clark, Account Clerk, requested an increase in the appropriation in the amount of \$9,000.00 for a new appropriation of \$395,000.00. This is necessary to meet year end expenses.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #813-11. *Supplemental appropriation to the 911 System Fund 2004.*

Russ Decker, Director, requested an increase in the appropriation in the amount of \$18,526.00 for a new appropriation in the amount of \$390,119.47. This is necessary to meet year end expenses.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #814-11. *Supplemental appropriation to the MVGT Fund 2002.*

Laura Clark, Account Clerk, requested an increase in the appropriation in the amount of \$601,238.77 for a new appropriation in the amount of \$709,738.77. This increase is for expenses related to the Lincoln Highway – Phase 1 Project and the Guardrail Safety Improvement Project.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #815-11. *Supplemental appropriation to the Sewage Program Fund 8828.*

Sally Dray, Director of Finance, requested an increase in the appropriation in the amount of \$8,953.00 for a new appropriation of \$94,597.00. This is necessary to meet year end expenses.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #816-11. *Supplemental appropriation to the Sanitary Engineer Planning Fund 5409.*

Jodi Wells, Fiscal Specialist, requested a new appropriation in the amount of \$5,000.00. This appropriation is necessary due to an additional expense related to the server room in the administrative office.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #817-11. *Supplemental appropriation to the Special Education part B-IDEA Fund 2469.*

Martha Nance, Business Manager, requested an increase in the appropriation in the amount of \$1,746.56 for a new appropriation in the amount of \$4,720.58. This is necessary to keep a line item out of the red – FY'11 ODE grant.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #818-11. *Supplemental appropriation to the Special Education IDEA Fund 2460.*

Martha Nance, Business Manager, requested an increase in the appropriation in the amount of \$2,406.36 for a new appropriation in the amount of \$12,929.36. This is necessary to keep a line item out of the red – FY'12 ODE grant.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #819-11. *Authorize the County Administrator to complete, sign and submit reporting documents to the State of Ohio for the Community Development Block Grant Revolving Loan Fund Projects.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #820-11. *Authorize issuance of payment to the Village of Bluffton from the Motor Vehicle Permissive Tax Fund.*

The Village of Bluffton requested payment in the amount of \$41,708.50 from the Motor Vehicle Permissive Tax Fund, in which the County Engineer approved and recommended same.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #821-11. *Authorize Clerk of Board to post notice and advertise to receive Letters of Interest and Resume's for a vacancy on the Allen County Board of Developmental Disabilities.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #822-11. *Authorize the renewal of a lease agreement with Child Support Enforcement Agency for the lease of office space at the City Loan Building.*

Said lease renewal is in the annual amount of \$128,117.12 for a period commencing January 1, 2012 and expiring December 31, 2014.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #829-11. *Supplemental appropriation to the Building and Expansion Fund 4017.*

Becky Saine, County Administrator, requested a new appropriation in the amount of \$145,175.86. This additional appropriation is needed for an IT project.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #830-11. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Airport Sewer Improvement Fund 4512.*

Jodi Wells, Fiscal Specialist, requested a warrant of transfer in the amount of \$2,000.00 to fund a change order for the Airport Sanitary Sewer Improvement Project, committed by the Sanitary Engineer.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Marcel Wagner, Allen Economic Development Group, presented the following:

1. Request to adopt **Resolution #823-11**, authorize an amendment with Guardian Lima, LLC to the Greater Ohio Ethanol Enterprise Zone Agreement. Wagner stated that the Tax Incentive Review Council met with Greater Ohio Ethanol. A few years ago when the Greater Ohio Ethanol plant quit operating, the Tax Incentive Review Council amended their abatement agreement to -0-. Since the new facility is now up and running under Guardian Lima, LLC, the agreement has been renegotiated and modified. It is now being recommended that the agreement be reduced by five (5) years; therefore the abatement has been shortened from a 15 year abatement to a 10 year abatement. The

real and personal property abatement has been reinstated from 0% to 50%. The Perry Township Schools and Trustees are in agreement with same.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #824-11**, authorize an amendment to the Enterprise Zone Agreement with Charles River Laboratories, Inc. Wagner stated that the Tax Incentive Review Council met a few years ago met and amended their agreement for non-performance. Since then, Charles River Laboratories requested to renegotiate the terms. All parties have met and wish to reinstate the agreement. It's a five (5) year agreement, job retention project. Charles River Laboratories has been significantly hit with the economy. It is being required that Charles River Laboratories retains the 137 jobs they currently have.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Jim Link, Allen County Treasurer, presented the following:

1. Request to adopt **Resolution #825-11**, approve an Internet Banking Agreement and Enrollment Form between First Federal Bank of the Midwest and the Allen County Treasurer. Link stated that this is for online banking. First Federal has changed their website and online protocol. The reason for this account, is when the county buys cd's, they need somewhere to put the money. This serves as a savings account for the county.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Brian Rhodes, Allen County Engineer's Office, presented the following:

1. Request to adopt **Resolution #826-11**, approve Change Orders #2 & #3 with R.G. Zachrich Construction, Inc. for the construction of the Bowsher Road Bridge. Change Order #2 is in the amount of \$15,794.49. This was due to additional steel needed to put into the concrete deck. Change Order #3 is in the amount of \$750.77. Some old flag stone abutment needed removed that was not put into the plans. Total of both change orders is an amount not to exceed \$16,545.26 for a new contract amount not to exceed \$775,111.77.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Steve Kayatin, Sanitary Engineer, presented the following:

1. Request to adopt **Resolution #827-11**, approve a General Plan for the Zurmehly Subdivision Sewer Sub-District and declare the necessity to construct Phase 1 for same. The Sanitary Engineer's Office has had a request from a dermatologist in this project area. They are in need of sewer service as they are on a private system that is regulated by EPA and this will eliminate their need to deal with this issue of a private system. There are a couple other residents in the project area that have had issues with the Health Department and their septic systems. Once complete, this project will go into a system that goes into the City of Lima. This will be paid by connection fees by property owners.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #828-11**, approve a General Plan for the Auglaize Township Sewer Sub-District #1 and declare the necessity to construct Phase 1 for same. This is a low pressure line extension. The county has been talking with the Village of Harrod and will be utilizing the infrastructure of their plant to create this waste. The county has a verbal from the Village of Harrod to use their system to collect this waste from the street on Harrod Road, west of the village. There is a request from a property owner that is in need of public sewer. The work may be completed by the county.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Additional Item

Resolution #831-11. *Reject conservation easement under consideration by the Ohio Department of Agriculture.*

Commissioner Bassitt stated that this is the inappropriate use of land as recommended by Bath Township and the Regional Planning Commission.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations: None

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt