

MINUTES OF DECEMBER 23, 2009 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:00 a.m. on the 23rd day of December, 2009 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Clerk of the Board Kelli Singhaus.

Bruce Wells led the Pledge of Allegiance.

Commissioner Bassitt moved for the approval of the minutes of December 16, 2009 and December 18, 2009. Motion seconded by Commissioner Sneary. The roll was called and the minutes were approved as submitted with Commissioner Reiff abstaining from the vote.

Action Items:

Resolution #909-09. *Approve travel expenses.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #910-09. *Authorize intradepartmental transfers.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #911-09. *Authorize a warrant to return an advance from the Innovative Education Fund 2078 to the MR/DD Fund 2018.*

Esther Baldrige, Superintendent, requested a warrant to return an advance to the MR/DD Fund 2018 in the amount of \$128,000. This was necessary in order to close the grant.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #912-09. *Authorize a warrant to return an advance from the Dog & Kennel Fund 2005 to the General Fund 1001.*

Becky Saine, County Administrator, requested a warrant to return an advance to the general funds in the amount of \$50,000.00. This is the first partial repayment of a \$250,000 advance made in 2002.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #913-09. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the I & I Fund 5408.*

Bruce Wells, Business Manager, requested a warrant of transfer in the amount of \$60,000.00. This transfer is to fund project costs for inflow and infiltration projects in the I & I fund.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #914-09. *Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.*

Bruce Wells, Business Manager, requested a warrant of transfer in the amount of \$500,000.00. This is necessary to move revenue from operations to the Surplus Fund to fund various departmental projects and cover debt service.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #915-09. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the WWC Fund 5405.*

Bruce Wells, Business Manager, requested a warrant of transfer in the amount of \$50,000.00. This is necessary to fund projects costs for the Woodbriar Pump Station Construction Project.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #916-09. *Authorize an amendment to the following Enterprise Zone Agreement based on the recommendation of the Tax Incentive Review Council.*

This amendment is for the Village of Spencerville – Charles River Laboratories, allowing a new completion date of December 31, 2010, new abatement expiration date of December 31, 2015 and new job creation completion date of December 31, 2011.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #917-09. *Accept payment from County Risk Sharing Authority for damage to a 1997 Jeep Cherokee operated by the Allen County Engineer's Office.*

Said claim is in the amount of \$2,929.65 less a deductible in the amount of \$2,500.00 for an insured amount of \$429.65.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #918-09. *Resolution to re-appoint a member to the Facilities Governing Board.*

This is the re-appointment of Kimberly M. Switzer to the Facilities Governing Board of W.O.R.T.H. for a three (3) year term beginning October 12, 2009 and ending October 12, 2012.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #919-09. *Authorize an agreement with the Ohio Department of Rehabilitation and Corrections, Division of Parole and Community Services and Adult Parole Authority for Community Control/Probation Services.*

Said agreement shall be effective January 1, 2010 thru December 31, 2011.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #920-09. *Supplemental appropriation to the Special Education, Part B, IDEA FY'10 Fund #2469.*

Martha Nance, Business Director, requested an increase in the appropriation of \$104.67 for a new appropriation of \$6,288.67. Increase in PERS needed. This grant is complete and is in the process of being closed.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #921-09. *Supplemental appropriation to the 911 Fund 2004.*

Becky Saine, County Administrator, requested an increase in the appropriation of \$62,734.00 for a new appropriation of \$209,670.29. This is necessary for comp time pay-off.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #922-09. *Supplemental appropriation to the Westminster Sewer fund 4590.*

Bruce Wells, Business Manager, requested a decrease in the appropriation of \$2,000,000.00 for a new appropriation of \$0.00. This is due to adjustments for project construction and funding.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #923-09. *Supplemental appropriation to the Sanitary Engineer Administration Facilities Fund 5409.*

Bruce Wells, Business Manager, requested a decrease in the appropriation of \$270,000.00 for a new appropriation of \$27,667.00. This is due to adjustments for project construction and funding.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #924-09. *Supplemental appropriation to the Shawnee I & I Fund 5408.*

Bruce Wells, Business Manager, requested a decrease in the appropriation of \$650,000.00 for a new appropriation of \$1,607,741.00. This is due to adjustments for project construction and funding.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #934-09. *Authorize a warrant of transfer from the General Fund 1001 to the EMA Fund 2091.*

Becky Saine, County Administrator, requested a warrant of transfer in the amount of \$93,241.00. This is necessary to provide operating cash to EMA operations.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Brad Niemever, Sanitary Engineer's Office, presented the following:

1. Request to adopt **Resolution #925-09**, accept permanent easements from property owners for the Woodbriar Pump Station and Forcemain Project. Four (4) easements ranging from \$77.00 to \$2,500.00 are necessary in order to complete the above referenced project.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #926-09**, approve Change Order #2 with Beaverdam Contracting, Inc. for the construction of the American-Bath Trunk Sewer Replacement Project. The contractor experienced excessive ground water and poor soil conditions causing extra work and dewatering of the site. Said change order is in the amount of \$40,450.00 resulting in a new contract price of \$1,160,610.90.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Russ Decker, EMA/Homeland Security, presented the following:

1. Request to adopt **Resolution #927-09**, authorize acceptance of a FY'09 State Homeland Security Program Grant from the U.S. Department of Homeland Security and authorize Russell J. Decker to sign any and all documents relating to said grant. Said grant is in the amount of \$144,817.26 and will be used to purchase a warning siren to be located at the new Allen East School, upgrade the bomb squad robot and pay for rent at the Perry Township facility.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Bruce Wells, Community Development, presented the following:

1. Request to adopt **Resolution #928-09**, enter into a Housing Revolving Loan Fund Administration Agreement with the State of Ohio, Department of Development. This agreement covers program income funds derived from payments on housing related notes. The current agreement expires December 31, 2009 and a new agreement covering the period of January 1, 2010 through December 31, 2012 is needed to insure a continuation of funding from ODOD.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request for approval of the pay down and renewal of a one year note with JP Morgan Chase. The County has a one year note maturing January 12, 2010. The note originated for \$3,400,000.00. The county has called \$103,000.00 and plan to pay down another \$200,000.00 at renewal. The reductions are partially offset with an increase of \$122,000.00 for the Westminster Sewer Project. Wells anticipates a new, one year note at 2.63% for a new principal balance of \$3,120,000.00. This amount is a combination of six ditch projects, the Westminster project and the energy project. The Westminster portion is expected to be called once the permanent, zero interest DEFA loan is finalized. Wells expects to call and term out the Energy project portion at some point in 2010 depending on the interest rate environment.

D. Lisa Merle, Child Support Enforcement Agency, presented the following:

1. Request to adopt **Resolution #929-09**, authorize the renewal of a maintenance agreement with Maximus Financial Services, Inc. This agreement covers updates, modifications and corrections of any issues with the Program Expenditure Tracking System. Said cost is in the amount of \$2,150.00 effective January 1, 2010 thru December 31, 2010.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #930-09**, authorize the Allen County Department of Job and Family Services and the Child Support Enforcement Agency to enter into contract with Medical Mutual of Ohio. After receiving various quotes, it has been determined to stay with Medical Mutual of Ohio. In order to reduce the amount of increase to the premium, there have been changes in the benefits as well as increase to the out of pocket and deductibles. New contract will result in a 165 increase effective January 1, 2010 thru December 31, 2010.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #932-09**, approval of a Wage Step in Longevity Freeze for Bargaining Unit employees. The parties reopened negotiations and have agreed to wage step in longevity freeze for the second year of the contract. The re-opened is scheduled for August, 2010.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

E. Jim Wingate, Adult Probation, presented the following:

1. Request to adopt **Resolution #933-09**, authorize submission of a grant application to the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance and the Center for Sex Offender Management for the Technical Assistance to Support Initiatives Promoting Informed Sex Offender Management Policy Grant. This grant is for calendar year 2010 in the amount of \$147,119.70 and there is no requirement for cash match monies. The amount being requested is for a full year even though it is a six month grant. Said grant period is effective January 1, 2010 through June 30, 2010.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Jim Wingate also updated the Board on the ASORRC grant. In August, 2009, he made application in the amount of \$159,000.00 for CY'2010. Awards to date have not been announced. There are no match funds. He is not sure how they will rule. He is also in the process of applying for a third grant.

Announcements, Proclamations, Recognition and Commendations –

Resolutions of Appreciation were presented to Patricia Fuqua and Jeff Mathew of the Allen County Sanitary Engineer's Office.

Executive Session

A. Child Support Enforcement Agency

1. Request to adopt **Resolution #933-09**, authorize a three (3) day suspension of an employee.

Commissioner Sneary moved to enter into executive session to discuss a suspension of an employee at 9:31a.m. Motion seconded by Commissioner Reiff. The roll was called and the vote was unanimous.

Present: Commissioner Greg Sneary, Commissioner Dan Reiff, Commissioner Sam Bassitt, Lisa Merkle-CSEA and Clerk Kelli Singhaus.

Commissioner Sneary moved to adjourn out of executive session at 9:44 a.m. Motion seconded by Commissioner Reiff. The roll was called and the vote was unanimous.

Commissioner Reiff moved to approve Resolution #933-09. Motion seconded by Commissioner Bassitt. The roll was called and the resolution was approved unanimously.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt