

MINUTES OF JANUARY 3, 2008 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 3rd day of January, 2008 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Assistant Clerk of the Board Nicole Ward.

Dana Sterling led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the December 27, 2007 Agenda Meeting minutes. Commissioner Reiff seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #01-08. *Re-establish policy for appropriation transfers for 2008.*

This resolution outlines the procedure necessary for appropriation transfers.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #02-08. *Approval of temporary appropriations.*

This resolution approves payment of payroll and payroll related expenses due on January 9, 2008 and January 23, 2008. This resolution also authorizes appropriation of funds necessary for payment of utilities. This resolution is in effect until the 2008 annual county budget appropriation is adopted.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #3-08. *Approve preliminary appropriations for the Furtherance of Justice accounts.*

This is the appropriation of \$37,565.50 to the Sheriff's Office and \$57,851.50 to the Prosecutor's Office for a period beginning January 1, 2008 until an annual appropriation resolution is in force.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #4-08. *Authorize an agreement with the Allen Economic Development Group for the provision of economic development services.*

This agreement is for a period commencing January 1, 2008 through December 31, 2008 at a cost of \$20,292.00 per month or an annual cost of \$243,504.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #5-08. *Authorize an agreement for architect and engineering services to update drawings and specifications prepared in 2002 for the purpose of erecting the new Title and License building.*

Said agreement is for an amount not to exceed \$67,700.00. Said agreement is for bidding and construction observations services.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #6-08. *Authorize an amendment to a contract between the Department of Job and Family Services and First Baptist Day Care fore daycare services.*

Lynn Shock, Director, requested to amend said contract, increasing the contract value from \$100,000 to \$140,000 effective December 30, 2007.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #7-08. *Rescind Resolution #922-07, authorizing a warrant of transfer from the MVGT Fund 2002 to the General Fund 1001.*

Pursuant to Resolution #922-07, a warrant of transfer was approved from the MVGT Fund 2002 to the General Fund 1001 in the amount of \$15,480.02. Becky Saine, County Administrator, requested the resolution be rescinded as the transfer is illegal per the Ohio Revised Code. Said reimbursement to the general fund will be made through an invoice.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Julie Jurosic, West Central Development Corp., presented the following:

1. Request to authorize a contract for services for administration of the revolving loan fund. Said contract will fall under the State of Ohio Revolving Loan Fund guidelines, in which the project consultant shall be compensated for the costs associated with the day-to-day administration of the Allen County Revolving Loan Fund by receiving 20% of the annual program income (principal, interest and late fees) within a calendar year, not to exceed permissible program limitations of \$50,000 annually.
2. Request authorization for the submission of an application and environmental assessment documentation to the State of Ohio, Office of Housing and Community Partnerships, to participate in the Small Cities Community Development Block Grant Economic Development program. The amount requested for Bobcat of Lima is \$350,000 in which \$340,000 is the loan amount for equipment purchase and \$10,000 is for administration of the project. Interest on said loan is 4.83%.
3. Request authorization for the submission of an application and environmental review documentation to the State of Ohio, Office of Housing and Community Partnerships, and execution of loan documents on behalf of the Board of Commissioners for its Revolving Loan Fund and authorizing Andrew B. King, Attorney, to represent the Allen County Revolving Loan Fund proceedings and comply with all regulations for the revolving loan to Brian and Michelle Altenburger dba Dairy Hut. The amount requested is \$75,000 which will be used for the purchase of real estate and business equipment. Interest on said loan is 4.83%.
4. Request authorization for the submission of an application and environmental review documentation to the State of Ohio, Office of Housing and Community Partnerships, and execution of loan documents on behalf of the Board of Commissioners for its Revolving Loan Fund and authorizing Andrew B. King, Attorney, to represent the Allen County Revolving Loan Fund proceedings and comply with all regulations for the revolving loan to Dancer Logistics, Inc. The amount requested is \$28,750.00 which will be used to purchase existing building and pave the parking lot. Interest on said loan is 4.83%

B. Bruce Wells, Business Manager, presented the following:

1. Request to authorize a contract for services with Peck, Shaffer and Williams for rebate calculations related to \$15,690,000 of Various Purpose Refunding Bonds, Series 2002. Cost for said services is an amount not to exceed \$4,000.

2. Request to retain services of Kohli & Kaliher to perform the final design work for the Woodbriar Pump Station Project. A study was conducted by Kohli & Kaliher pursuant to Resolution #685-07 and it was determined that the most cost effective means is to abandon the existing Woodbriar WWTP and redirect the flow to the Findlay Road sewer system by means of a new pump station and force main. Kohli & Kaliher has agreed to perform the final design work for said project in an amount not to exceed \$36,500.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Nicole Ward
Asst. Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt