

MINUTES OF JANUARY 31, 2008 AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 31st day of January, 2008 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine and Asst. Clerk of the Board Kelli Singhaus.

Lisa Merkle led the Pledge of Allegiance.

Action Items:

Resolution #71-08. Authorize training, seminar and travel related expenses for various departments.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #72-08. Approval of an intradepartmental transfer.

Peg Elmquist, WORTH Center, requested a transfer in the amount of \$40,000 from Group Hospitalization to Salary. This was for the reimbursement of monies advanced in December 2007 for payment of January group hospitalization premium.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and Resolution was approved unanimously.

Resolution #73-08. Approval of the annual appropriations for calendar year 2008.

Becky Saine, County Administrator, stated that the estimated available cash for 2008 is \$3,223,158 verses the actual 2007 available cash of \$2,076,996. The estimated available revenue for 2008 is \$27,202,909 verses the actual available revenue for 2007 of \$27,555,000. The estimated appropriation for 2008 is \$28,000,000 verses the actual 2007 expenses of \$26,000,000. The Board received \$29.6 million in requested appropriations. The 2008 appropriation is 1% more than 2007. The cash carry-over from 2007 is \$3,500,000. Overall, Saine stated 2007 was a good year and the departments took the steps necessary in controlling their departmental budget. Reiff read into record the memo sent to the departments regarding fiscal restraint and the budgeted 3% for raises. Bassitt stated that the Board strived to give support to projections received. Sneary complimented the department for control over their expenses and stated there was no deficit spending in 2007.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and Resolution was approved unanimously with Commissioner Reiff abstaining from the vote. Reiff stated that he was elected to oversee the fiscal responsibilities of the county and due to two (2) employees within the Commissioner's Office receiving more than the 3% increase, he therefore was abstaining from the vote.

Resolution #74-08. Approval of a collective bargaining agreement between the Allen County Department of Job and Family Services and Communications Workers of America Local 4319.

This agreement is effective January 1, 2008 through December 31, 2010.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and Resolution was approved unanimously.

Resolution #75-08. *Authorize the time, date and place for the first public hearing on the submission of FY'08 CDBG applications.*

Bruce Wells, Community Development Coordinator, requested the first public hearing to be scheduled February 19, 2008 at 11:00 a.m.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and Resolution was approved unanimously.

Resolution #76-08. *Adopt the Policy and Procedures Manual for Allen County's Community Housing Improvement Program FY 2007.*

Bruce Wells, Community Development Coordinator, requested adoption of said policy as developed in conjunction with the WSOS Community Action Commission. Said manual shall be for a period of September 2007 through October 2009 or any revised expiration date of said grant.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and Resolution was approved unanimously.

Resolution #77-08. *Approval of an agreement with Manatron, Inc. for MVP Tax Modules and MVP Tax Foreclosure Modules.*

Rhonda Eddy, Allen County Treasurer, requested to enter into an agreement with Manatron Inc. for licensed software, hardware and services. Manatron will provide an additional module to the new MVP real estate system for foreclosure tracking at a cost of \$5,700.00 plus the cost of software support services.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and Resolution was approved unanimously.

Discussion Items:

A. Lisa Merkle, Child Support Enforcement Agency, presented the following:

1. Request to adopt **Resolution #78-08**, enter into contract with the Allen County Sheriff's Office. This agreement will provide security to the agency during business hours. The hourly wage of the contract is \$20.33 including fringe benefits for an amount not to exceed \$43,048.81.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and Resolution was approved unanimously.

2. Request to adopt **Resolution #79-08**, enter into contract with Tele-Interpreters LLC. This contract is a requirement by the State to provide interpretation for clients when necessary. Tele-Interpreters provide 24 hour phone service for any type of language interpretation that may be needed. This is a 2 year contract for an amount not to exceed \$5,000. This contract will be billed at the rate of \$1.49/minute.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations

Commissioner Reiff announced that there will be public hearing regarding the Coordinated Transportation Plan. Meetings will be February 26, 2008 at 3:00 p.m. and February 28, 2008 at 10:00 a.m. at the Regional Transit Authority.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Kelli A. Singhaus
Asst. Clerk of the Board

Approved by:

Greg Sneary

W. Dan Reiff

Sam Bassitt