

MINUTES OF MARCH 6, 2008 AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 4th day of March, 2008 with the following members present: Commissioner Greg Sneary, Commissioner Dan Reiff and the Clerk of the Board Brian Cheney.

Scott Fessler led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the March 4, 2008 Agenda Meeting Minutes. Commissioner Sneary seconded the motion.

Action Items:

Resolution #142-08. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #143-08. *Authorize CSEA to enter into contract with Martin Investigative Services.*

Lisa Merkle, Director, CSEA requested to enter into contract with Martin Investigative Services. They will perform Services of Process for cases in Juvenile and Domestic Relations Courts. The Board authorized the request of the contract in an amount not to exceed \$25,000.00 and shall be effective March 1, 2008 through February 28, 2008.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #144-08. *Authorize membership and payment of dues.*

The Board of Commissioners authorized the membership and payment of dues to the County Loss Control Coordinators Association. This is a renewal of membership in the total amount of \$160.00 for 2008.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #145-08. *Authorize the approval of “Then and Now” Purchase Orders for various departments.*

Pursuant to the Ohio Revised Code 5705.41 requires that County Agencies and Departments obtain purchase orders from the County Auditor certifying availability of funds for goods and services sought and the commitment of payment of the same. Due to various circumstances agencies and departments occasionally are presented with invoices for payment with dates that precede issuance of the purchase order by the County Auditor. The said ORC Code 5705.41 provides the “Then and Now” remedy to such circumstances. The County Board of Commissioners approved the “Then and Now” purchase orders presented by the County Auditor.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #146-08. *Authorize the Clerk of the Board to post notice and advertise to receive bids for the furnishing of materials and labor performance for the Allen County Title and License Services Building.*

Dana Sterling, Administrator, Allen County Building and Grounds, sought permission of the Board to post notice and advertise to receive bids for the said building project. The Board of County Commissioners authorized the Clerk of the Board to post notice on the public bulletin board in the Courthouse and advertise in the Lima News and on the contracting authorities internet site <http://www.allencountyohio.com> for a period of not less than two consecutive weeks preceding the day for the opening of the bids pursuant to ORC Section 307.87 to receive sealed bids for the said project.

In addition, all sealed bids are to be received sealed, submitted in writing and shall be filed in the Office of the Board of County Commissioners, Courthouse, Lima, Ohio. Bids will be received until March 27, 2008, 11:00 a.m., and will be publicly opened and read aloud in the Commissioners Public Meeting Room by the owner or representative thereof. The Board reserves the right to reject any/all bids received.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #147-08. *Authorize a Warrant of Transfer from the MR/DD Development Fund 2077 to the Administrative Fund 2018.*

Martha J. Nance, MR/DD Board Director, requested the Board to authorize a warrant of transfer in the amount of \$6,063.57 from the said funds. This transfer is necessary to transfer State Match Funds for Supported Employment back to Fund 2077 as budgeted. The Board authorized and directed the County Auditor to issue the warrant of transfer in the said amount.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #148-08. *Supplemental Appropriation Resolution for the Sheriff's Drug Fund 2822.*

Judy Ellison, Fiscal Manager for the Sheriff's Drug Fund has requested the appropriation in totaling \$25,000.00 for payment of additional costs, including the split of the seizure funds.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #149-08. *Supplemental Appropriation Resolution for the Pre-Trial Fund 2807.*

Sherry Buettner, Chief Probation Officer for the said fund requested the appropriation as an addendum to the 2008 budget for funds not accounted for remaining on various Purchase Orders.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #150-08. *Supplemental Appropriation Resolution for the Jail Diversion Fund 2804.*

Sherry Buettner, Chief Probation Officer for the said fund has requested the appropriation as an addendum to the 2008 budget for funds not accounted for remaining on various Purchase Orders.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #151-08. *Supplemental Appropriation Resolution for the Prison Diversion Fund 2803.*

Sherry Buettner, Chief Probation Officer for the said fund has requested the appropriation as an addendum to the 2008 budget for funds not accounted for remaining on various Purchase Orders.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #152-08. *Supplemental Appropriation Resolution for the Steinke Ditch Fund 4253.*

Laura Clark, Account Clerk for the said fund has requested the appropriation in order of returning a Ditch Bond of \$500.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #153-08. *Supplemental Appropriation Resolution for the Abatement Fees Fund 2406.*

Becky Saine, County Administrator for the said fund has requested the appropriation pertaining to Reimbursement Correction in the amount of \$11,325.00 and for the Sundry in the amount of \$5,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #154-08. *Supplemental Appropriation Resolution for the EMA Fund 2091.*

Russ Decker, EMA Director for the said fund requested the appropriation to disperse funds of the GHS FFY 06 Grant and pay invoices for equipment. The total request was for \$15,000.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #155-08. *Supplemental Appropriation Resolution for the FEMA Fund 2094.*

Tony Stechschulte, Director of Accounting for the said fund requested the appropriation for contract repair costs and flood relief expenses.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #156-08. *Supplemental Appropriation Resolution for the Revolving Loan Fund 2410.*

Becky Saine, County Administrator requested the appropriation of the said fund in the amount of \$194,580.06 for the note's principal.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #157-08. *Approve the employment of Scott Fessler as Part-Time Deputy Director of the office of Allen County Homeland Security and Emergency Management.*

Russ Decker, Director of Allen County Homeland Security and Emergency Management recommended Scott Fessler to the Board for approval of the said position. The position had been posted for 15 days and reviews of interviews conducted. Mr. Fessler's employment is effective March 10, 2008 at a rate of \$17.00 per hour and subject to a six (6) month probationary period. No benefits are associated with the part-time employment during the probationary period.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion:

Allen County EMA/Homeland Security

1. Russ Decker, Director, Allen County EMA and Homeland Security introduced his recommendation for the Part-Time Deputy Director, Scott Fessler. Mr. Fessler is a former Elida Fire Department Assistant Chief. He has been a volunteer supporter of the local EMA for 3 years. Mr. Fessler spoke and mentioned his great appreciation for the opportunity. **Resolution 157-08** (described above) was passed for the official process to hire Scott Fessler.

Allen County Engineer's Office

1. Dave Louth requestd the approval of dates of Tuesday, April 8, 2008 and Thursday, April 10, 2008 as dates for the annual meeting of Township Trustees and the County Engineer for the 2008 Township Road Programs to be held at the County Engineer's Office. In addition, the date of Tuesday, April 15th, at 11:00 a.m. was requested as the time for the Road Program's final meeting, including the Board of Commissioners; to also be held at the County Engineer's Office.

Announcements, Proclamations, Recognition and Commendations – None

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Brian K. Cheney
Clerk of the Board

Approved by:

Greg Sneary

W. Dan Reiff

Sam Bassitt