

MINUTES OF MARCH 13, 2008 AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 13th day of March, 2008 with the following members present: Commissioner Greg Sneary, Commissioner Dan Reiff and the Clerk of the Board Brian Cheney.

Rhonda Eddy led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the March 11, 2008 Agenda Meeting Minutes. Commissioner Sneary seconded the motion.

Action Items:

Resolution #161-08. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #162-08. *Authorize the supplemental appropriation for the Other Community Development Fund #2413.*

Bruce Well, Allen County Business Manager, requested the approval of the supplemental appropriation for the said fund. The Board approved the appropriation in the amount of \$5,000.00 for appropriations and estimated revenues of the new County fund for 2008.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #163-08. *Authorize the supplemental appropriation for the CDBG PI Fund #2412.*

Bruce Well, Allen County Business Manager, requested the approval of the supplemental appropriation for the said fund. The Board approved the appropriation in the total amount of \$15,000.00 for appropriations and estimated revenues of the new County fund for 2008.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #164-08. *Authorize the supplemental appropriation for the Home PI Fund #2411.*

Bruce Well, Allen County Business Manager, requested the approval of the supplemental appropriation for the said fund. The Board approved the appropriation in the total amount of \$5,000.00 for appropriations and estimated revenues of the new County fund for 2008.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #165-08. *Authorize the supplemental appropriation for the Planning Fund #5407.*

Bruce Well, Allen County Business Manager, requested the approval of the supplemental appropriation for the said fund. The Board approved the appropriation in the total amount of \$40,000.00 for appropriations and estimated revenues of the new County fund for 2008.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #166-08. *Authorize the supplemental appropriation for the WORTH Center Fund #8880.*

Peggy Elmquist, Administrative Assistant of the WORTH Center, requested the approval of the supplemental appropriation for the said fund. The Board approved the appropriation in the total amount of \$32,000.00 for upcoming Title One purchases.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #167-08. *Authorization to enter into contract with Poggemeyer Design Group for Enterprise Zone/Community Reinvestment Area Technical Assistance for 2008.*

Becky Saine, County Administrator, requested the authorization to enter into the said contract in an amount not to exceed \$11,000.00. The Board approved the request for the stated amount with Poggemeyer Design Group for the year 2008.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #168-08. *Authorization to enter into a renewal contract between the Allen County Commissioners and St. Rita's Medical Center for the Employee Assistance Program.*

Nicole Ward, County Benefits Coordinator, requested and the Board approved to renew the said contract with St. Rita's Medical Center at an amount not to exceed \$14,260.00. The contract is to be effective April 1, 2008 through March 31, 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #169-08. *Authorization for the Allen County Juvenile Court to advertise the Statement for Federal Financial Participation.*

Julie Norberg, of Allen County Juvenile Court, requested and the Board approved the publicizing of the usage of funds in accordance with the rules of the Statement of Federal Financial Participation pursuant to the agreement established August 14, 2007; whereby the BOC authorized a sub-grant agreement between Allen County Juvenile Court and Ohio Department of Job and Family Services.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #170-08. Approval of the resignation of Rhonda Eddy from the position of Allen County Treasurer.

Rhonda Eddy submitted a letter of resignation from the position of County Treasurer to be effective March 12, 2008 at 11:59 p.m. The Board approved the request.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #171-08. Approval of the appointment of Maria Illig as interim County Treasurer of the Allen County Treasurer's Office.

With the resignation of Rhonda Eddy as County Treasurer, the Board approved the appointment of Maria Illig as Interim County Treasurer of the Allen County Treasurer's Office. The appointment was effective immediately.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #172-08. Authorization to approve an inter-county agreement and certification for the release and acceptance of funds between DJFS and the Clermont County DJFS.

The Board of Commissioners approved the inter-county agreement between Allen and Clermont County Departments of Job and Family Services. They agreed to a trade and release of \$110,000.00 from Title XX Allocation to Clermont County and agreed to accept \$110,000.00 in IM Control Funds from Clermont County.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #173-08. Authorization to approve an inter-county agreement and certification for the release and acceptance of funds between DJFS and the Clermont County DJFS.

The Board of Commissioners approved the inter-county agreement between Allen and Hardin County Departments of Job and Family Services. They agreed to a trade and release of \$30,000.00 from TANF/ Title XX Allocation to Hardin County and agreed to accept \$30,000.00 in IM Control Funds from Clermont County.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Community Development- Bruce Wells, presented the following:

1. Request to use Program Income funds for a furnace repair on Lennox Avenue.

In response to a referral from LACCA, a furnace repair was authorized at 1510 Lennox Avenue for an elderly home owner. The furnace parts were under warranty from previous assistance through the Weatherization Program, but the labor was not covered. The non-warranty amount totaled \$108.40 for work performed by Quality Mechanical Services. He requested the approval to use Program Income funds to cover the \$108.40 bill from Quality Mechanical Services.

2. Request to close three grant related deposit accounts at Chase.

The County has maintained three deposit accounts at Chase Bank for housing related funds. Income is generated by scheduled mortgage payments or the termination of mortgages under the terms of the specific housing grant agreements and is generally referred to as Program Income. Funds are used for various housing repair and rehabilitation activities.

Two of the accounts are covered under the revolving loan fund agreement with the ODOD. The third account is a discretionary account outside of the ODOD agreement. All of the accounts require two signatures for disbursement, a Commissioner and the Community Development Coordinator, and I bring expenditures to the Board for approval (see 1. above).

The ODOD has determined that we should not have accounts outside of the Auditor and Treasurer control, so we've established funds for the accounts through the Auditor's Office. We'll need to close the accounts at Chase and deposit the funds into the new accounts through the Treasurer's Office. The three accounts total approximately \$45 thousand.

B. Allen County Department of Job and Family Services – Lynn Shock

1. Requests the approval of **Resolution #172 and Resolution #173** for the trading of Title XX Funds from Clermont County and TANF/Title XX Funds from Hardin County because of a reduction in IM Funds received this year. The said Resolutions were outlined in the above information.
2. Requests the authorization to enter into contract with SP Building Services for cleaning services of the DJFS building. The contract is not exceed \$18,924.00 and be in effect 4/1/08 through 3/31/09.
3. Request to amend the current contract with Goodwill Easter Seals Miami Valley by \$10,000. Thus increasing it from \$37,500.00 to \$47,500.00.
4. Request to amend the contract with Apollo Career Center to decrease the unit rate from \$418.29 to \$368.80. Increase the maximum number of units from 98 to 115. In addition, increase the contract by \$1,419.23. The amendment is scheduled to be effective March 19, 2008. The ending date of the contract remains the same – 6/30/08.

B. Allen County Adult Probation Department – Sherry Buettner

1. Requested the authorization to file the proper application documents for these three grants: 807 (Pretrial Release), 407 (Prison Diversion), and 408 (Jail Diversion) Grants for FY 2009 of the Adult Probation Department- IPS Unit.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Brian K. Cheney
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt