

MINUTES OF MARCH 20, 2008 AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 20th day of March, 2008 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine and Clerk of the Board Brian Cheney.

Chris Hardesty led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the March 13, 2008 Agenda Meeting minutes. Commissioner Reiff seconded the motion. The minutes were approved as submitted.

Commissioner Bassitt moved for the approval of the March 18, 2008 Agenda Meeting minutes. Commissioner Sneary seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #187-08. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #188-08. *Authorization of a lease agreement with Perry Corporation for a Kyocera 5050 Photocopier machine and maintenance agreement.*

Jerry Morris, of the Allen County Sheriff's Office, requested the approval of the Board to enter in the said lease. The Board approved of the agreement for the monthly charge of \$1,125.95 for 60 months with a maintenance agreement for the said copier and three other copiers already located within the Sheriff's Office.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #189-08. *Approval of the appointments to the Port Authority Board of Allen County.*

The Board approved the appointment of Robert Armstrong, Phillip Buell, Claude Cliborne and Rebecca Saine to the Port Authority Board of Allen County for a four year term.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #190-08. *Authorize the supplemental appropriation for the Karl Gierman Ditch #1043 Fund (2143).*

Laura Clark, Account Clerk, requested and the Board approved the said supplemental to reimburse ditch maintenance for labor, material, and equipment.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #191-08. *Approval of the re-appointment of Steve Kayatin to the Allen Water District Board.*

The Board approved of the re-appointment of Steve Kayatin to the Allen Water District Board for a three year term commencing April 1, 2008 and expiring March 31, 2011.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Allen County Building and Grounds – Dana Sterling, presented the following:

1. Requested the approval to enter into contract with T&D Interiors. The agreement is for the Allen County Jail to remove existing carpet and install new entryway carpet tiles for \$821.00 and to remove existing stains and install new stairway treads and risers for \$2,279.00.
2. Requested approval to enter into contract with Garmann/Miller Architects and Engineers. The contract is two parts: first, a Feasibility Study to move Adult Probation into the middle and upper floors of the building on N. Elizabeth Street formerly occupied by Children Services at a cost of \$4,700.00. Secondly, Feasibility Study to then move the Allen County Board of Elections into the then vacant Adult Probation at a cost of \$5,600.00.

Commissioner Bassitt moved to adopt a Resolution to proceed. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Requested the Board to approve the Clerk of the Board to post notice and advertise for bids pertaining to the House Bill 300 Energy Plan. This pertains to 5 buildings owned/operated by the County for the reduction in energy usage. Such reductions will be accomplished through updated mechanisms of energy usage and environmental controlling factors. The Bill does not require the acceptance of the low bid, but that of the functionality of the plan. Commissioner Sneary mentioned the ability of the project to be in stages. Dana described the work will take place on 2nd and 3rd shifts to be able to maintain the day-to-day activities of the Courthouse. Bids will be accepted until June 17, 2008 at 11:00 a.m. in the Commissioner’s Office.

B. Allen County Engineer’s Office, presented the following:

1. Steve Howell, Traffic Maintenance Supervisor, made a request to authorize the Clerk of the Board to post notice and advertise to receive bids for the 2008 Striping Program. The bids are to be received until Thursday, April 10, 2008 at 10:30 a.m. in the Commissioner’s Office. The purchase will include 5,115 gallons of yellow paint and 770 gallons of white paint.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Brian K. Cheney
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt