

MINUTES OF MARCH 27, 2008 AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 27th day of March, 2008 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Brian Cheney.

John Leahy Jr. led the Pledge of Allegiance.

Commissioner Bassitt moved for the approval of the March 25, 2008 Agenda Meeting minutes. Commissioner Sneary seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #200-08. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #201-08. *Authorize the Allen County Engineer's Office to enter into contract with Master Mind Systems, Inc. for Roadside Hazard Study.*

Chris Hardesty, Traffic Safety Manager, requested the approval of the Board to enter into a contract with Master Mind Systems, Inc. for the Roadside Hazard Study on all Allen County roadways. The study is not to exceed the amount of \$22,300.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #202-08. *Authorize the Allen County Engineer's Office to enter into contract with Master Mind Systems, Inc. for Guardrail Inventory and Inspection Study. .*

Chris Hardesty, Traffic Safety Manager, requested the approval of the Board to enter into a contract with Master Mind Systems, Inc. for the Guardrail Inventory and Inspection Study on all Allen County roadways. The study is not to exceed the amount of \$24,979.14.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #203-08. *Approval of Intradepartmental Transfers for Various Departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #204-08. *Authorize a Resolution –Order Fixing Time of View and First Hearing.*

Douglas Degen, Drainage Engineer, presented the information for approval in the matter of the Single County Ditch No. 1276 (Shawver Goddard Petition Ditch, petitioned by Cammay Goddard and Thomas Shawver on February 28, 2008. The petition is in reference to the reconstruction and maintenance of the existing drainage system. The Board approved the 18th day of April 2008 at 9:00 a.m. at the Southwest Corner of the Shawnee School parking lot, Shawnee Township as the fixed time and place for the view. In

addition, the Board approved the 29th day of April, 2008 at 1:00 pm at the Shawnee Township House for the fixed time and place for the first hearing on the petition.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #205-08. Approval of the set date and time for Maintenance Review Hearings for Various Drainage Improvements.

Douglas Degen, Drainage Engineer, presented the dates and information of each numbered ditch with relevance to assessments, occurring every 6 years or every 6 appraisals for the assessments of ditches in which maintenance is conducted by the County Engineer's Office. The Board approved the schedule of county maintenance hearings (listed on the said Resolution) to held in the Allen County Commissioners' Public Meeting Room on the 3rd Floor of the Courthouse.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #206-08. Approval of the Type 1 Annexation of 132.347 acres, more or less, in Richland Township, Allen County Ohio, to the Village of Bluffton.

F. Stephen Chamberlain, agent for the petitioner, Village of Bluffton, filed for annexation on March 24, 2008. The Board approved the said Type 1 Annexation and ordered the land described in the plat to be annexed to the Village of Bluffton. In addition, the Board will deposit with the Clerk of the Village of Bluffton, final transcripts of this proceeding, original petition copy, and the accompanying plat for further proceedings of law.

Commissioner Reiff move to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #207-08. Approval of the use of Credit Cards for the 2nd Quarter of 2008, for various County Departments.

Various County Departments (listed on Resolution) submitted an estimate of expenditures for the months of April, May, and June 2008. The Board authorized the expenditures for the credit cards for the second quarter. A copy of the employees permitted for usage of listed cards and departments are attached to the resolution. Any amendments or addendums to the Resolution shall be attached and made part of the Resolution.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #208-08. Authorization of the Allen County Child Support Enforcement Agency to renew a contract with the Allen County Domestic Relations Court.

Lisa Merkle, Director, Allen County Child Support Enforcement Agency, requested the authorization of the Board for the contract renewal with Allen County Domestic Relations Court for the initiated judgment entries at the rate of \$49.85 per filing. The Board approved the request of the contract renewal, not exceeding the amount of \$79,757.67 and will be effective January 1, 2008 through December 31, 2008.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. **Allen County Sanitary Engineer's Office** – presented the following:

1. Steve Kayatin, Sanitary Engineer, requested the approval of the Board to enter into a Preliminary Design Contract with Kohli and Kahlher, LTD, Inc. for engineering services of the Westminster Sewer Improvement Area. Steve mentioned the overall approximate cost to the project is 3 million dollars in total. The design work is preliminary and not to exceed an amount of \$19,500.00, as this is a step-by-step process going forward. There will be this preliminary sewer layout for example, their design suggestions, and then the final design approval. Afterwards, the project will be on track to move forward. In addition, he stated the combination of Engineering department monies and assessments to benefiting landowners in a collection system.
2. Steve also presented the approval to accept Addendum No. 2 to the Agreement to Provide Engineering Services of Resolution 984-89 for the Long Range Sewer Plan development. He stated that this proactive planning for the future of better serving areas further out into the County. This increase of the project cost is in reference to Auglaize Township and Jackson Township, with an amount of \$24,400.00. Commissioner Bassitt commented about the projects being a positive move of economic development. Steve mentioned the hard work of collaborative efforts he and Tom Mazur of Regional Planning had put into the project. Commissioner Sneary added the notion of the rewards for cooperative regionalization efforts.

B. Allen County Engineer's Office – presented the following:

1. Chris Hardesty, Traffic Safety Manager, requested approval of the Board to sell County owned property on GovDeals.com. There were various items listed, 7 in totals, which are obsolete and unusable for county use. The total assumed value of sales are estimated at \$218,295.48. Commissioner Bassitt questioned if Chris had any idea of the estimated value of sales the Engineer's Office would like to receive. Chris responded stating the desire to achieve as much as possible, but it all depends on the interest generated and the economic conditions of the buyers.

C. Allen County Child Support Enforcement Agency – presented the following:

1. No representatives of CSEA were present for discussion of the material and Resolution #208-08 to approve the contract renewal between CSEA and the Allen County Domestic Relations Court for their efforts of initiated judgments of their case handlings. The importance of passing the Resolution, described above under action items, was for the insurance of proper funding for this program before the end of March, 2008. Understanding the importance of the measure, the Board approved the Resolution, which is included in the description above.

D. Allen County Building and Grounds – presented the following:

1. Dana Sterling, Building and Grounds Supervisor, requested the approval of the Board for the Clerk of the Board to post notice and advertise for bids for new roofing for the Public Restrooms and the Computer Room roofs. The Public Restrooms roof is approximately 31 years old with leaking and drainage problems occurring. The roof of the Computer Room is only 10 years old, however give the equipment and operations of the computer room, their lack of proper draining is a substantial concern. Dana estimated the cost of the project at approximately \$25,000.00, which shall be bid out as two separate projects.

E. John Leahy Jr., Assistant Prosecutor – presented the following:

1. John presented information regarding the preparation of the separation of real estate parcels that are owned by the County. The Schnorf and Wagner buildings located on South Main Street in Lima directly adjacent to the Civic Center are currently attached as one combined property. In order of separating the two and being able to sell the said properties, the deeds must be transacted to a third party and then may be returned to the County Commissioners for sale or development. In order of completing this transaction successfully, the Board is looking to separate the said real estate and temporarily transfer the deeds to the Port Authority of Allen County. Meetings with Board of Commissioners and the Port Authority Board will take place in order of ironing out the details.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Brian K. Cheney
Clerk of the Board

Approved by:

Greg Sneary

W. Dan Reiff

Sam Bassitt