

MINUTES OF APRIL 1, 2008 AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 1st day of April, 2008 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Brian Cheney.

Todd Cummins led the Pledge of Allegiance.

Commissioner Bassitt moved for the approval of the March 27, 2008 Agenda Meeting minutes. Commissioner Sneary seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #209-08. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #210-08. *Authorize a warrant to advance funds from the Sanitary Engineering Department Fund 5035 to the Westminster Sewer Fund 4590.*

Bruce Wells, Business Manager for the Sanitary Engineer's Office, requested the authorization of the Board to advance \$100,000.00 out of the Sanitary Engineering Surplus Fund to the Westminster Sewer Fund. This amount is to cover preliminary design costs for the sanitary sewer facility in Westminster, Auglaize Twp.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #211-08. *Approval of the use of credit cards for the 2nd quarter of 2008 for the Allen County Sanitary Engineering Office.*

The Allen County Sanitary Engineering Office submitted an estimate of expenditures for the months of April, May, and June 2008. The Board authorized the expenditures for the credit cards for the second quarter. A copy of the employees permitted for usage of listed cards and departments are attached to the resolution. Any amendments or addendums to the Resolution shall be attached and made part of the Resolution.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #212-08. *Authorize a warrant of transfer from the General Fund 1001 to the Eastown Road Fund 4708.*

Becky Saine, County Administrator, requested the authorization of the Board to transfer \$75,000.00 from the General Fund to the Eastown Road Fund to pay down debt on the Eastown Road project.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #213-08. *Intradepartmental transfer for various departments.*

Becky Saine, County Administrator, requested the transfer of funds from the General Fund to the Eastown Road Fund in an amount of \$75,000.00. This allocation is to pay down on the Eastown Road debt.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #214-08. Authorization for the Clerk of the Board to post notice and advertise to receive bids for Roof Replacement of the Allen County Computer Room and Public Restroom.

Dana Sterling, Building and Grounds Superintendent requested the Board's approval for the Clerk to post notice and receive bids for the said building project. The advertisement will be listed in the Lima News and on the Internet sit of Allen County. Bids are to be received no later than 11:00 am to the Allen County Commissioners' Office, where at that time they will be opened and read aloud.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #215-08. Acceptance of Addendum No. 2 and amend Resolution #984-99, enter into contract with Kohli and Kaliher Associates, Inc. to provide professional services for the Comprehensive Long Range Sewer Plan.

Stephen Kayatin, P.E., Sanitary Engineer, submitted this request for approval of this addendum and to establish an additional fee amount not to exceed \$24,000.00 for Basic Services to investigate additional areas of the County Sewer District outside the four surrounding townships of Lima, Ohio.

Commissioner Reiff move to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #216-08. Approval of a contract with Kohli and Kaliher Associates Ltd. Inc. to provide preliminary design services for the Westminster Sewer Improvement Area.

Stephen Kayatin, P.E., Sanitary Engineer, submitted the request for approval of this contract with Kohli and Kaliher Assoc. to provide preliminary design engineering services for the Westminster Sewer Improvement Area at a cost not to exceed \$19,500.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #217-08. Enter into an agreement with the State of Ohio, Department of Natural Resources, for the Petitioned Ditch No. 1202 Culvert Replacement Project.

Douglass Degen, Allen County Drainage Engineer, has submitted an agreement for review and approval of the Board with the State of Ohio, Dept. of Natural Resources for the said ditch. The agreement is to not exceed the amount of \$79,000.00 towards the total cost of the project subject to Section 126.07 of the ORC.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #218-08. Authorize the execution of a Letter of Agreement between the Board of Allen County Commissioners and the Allen County Historical Society.

The Allen County Historical Society requests the Letter of Agreement for the construction of a facility with full rights to use, improve, renovate, and occupy said building with permission of the Board of Commissioners. The Board authorized the execution of the Letter of Agreement between the A.C. Historical Society and the Board of Commissioners.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #219-08. Declaration of various property at the Allen County Engineer's Office obsolete and unsuitable for county use and authorize sale of same by Internet auction.

Chris Hardesty, Traffic Safety Manager, requested the approval of the Board to declare the property obsolete and unsuitable for county use. The property is to be sold utilizing the GOVDEALS Internet auction. A list of the available property is attached to the said Resolution.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Brian K. Cheney
Clerk of the Board

Approved by:

Greg Sneary

W. Dan Reiff

Sam Bassitt