

MINUTES OF APRIL 8, 2008 AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 8th day of April, 2008 with the following members present: Commissioner Greg Sneary, Commissioner Sam Bassitt, County Administrator Becky Saine and Clerk of the Board Brian Cheney.

Steve Kayatin led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the April 3, 2008 Agenda Meeting minutes. Commissioner Bassitt seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #227-08. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #228-08. *Authorization for the submission of an application to the State of Ohio for the Revolving Loan Fund for Buckeye Entertainment of Lima, LLC / Smiles Food and Fun of Lima, LLC.*

The loan authorized to the said entity is in the amount of \$500,000.00 under the Ohio Small Cities Community Development Block Grant Economic Development Program. Attorney Andrew King will be representing Allen County with regards to the processing of the Revolving Loan Fund.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #229-08. *Authorization for the Clerk of the Board to post notice and advertise to receive bids for the Spencerville Street Improvement Project in the Village of Spencerville, FY'07 Formula Program. Bids will be received until 10:00 a.m. April 29, 2008 in the Commissioners Office.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #230-08. *Board approval to accept Change Order #2 from Peterson Construction Company for the Allen County Sanitary Engineer's Department American II WWTP Improvements Project.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #231-08. *Approval of the use of a BP Credit Card for the 2nd quarter of 2008 of the Allen County Prosecutor's Office, pursuant to Section 301.27, Ohio Revised Code.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #232-08. *Approval of the Supplemental Appropriation received from Laura Clark, Account Clerk, for the Eastown Road Phase 2 Fund (4710) for covering relative expenses to Phase 2 of the project.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #233-08. Authorization of the Board to convey real property in the name of the Board of County Commissioners to the Port Authority of Allen County for the purpose of obtaining a lot split.

The parcel split with quit claim deeds to the Port Authority of Allen County refers to the county owned buildings better known as the “Wagner Building” and the “Schnorf Building”.

Commissioner Sneary move to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Allen County Sanitary Engineer’s Office – presented the following:

1. Sanitary Engineer, Steve Kayatin, requested authorization of the Board to enter into a contract with Spherion Employment Services to hire a temporary clerical assistant for the main office, due to an employee needing time off due to surgery. The assistant is to begin April 8, 2008 and not to exceed six weeks. The contract pay is to not exceed \$13.50 per hour.

B. Allen County Engineer’s Office – presented the following:

1. Mark Stockman, Assistant Engineer, requested the Boards approval to enter into a contract with Kohli and Kaliher for Engineering Services for Eastown Road Phases 1 and 2. This engineering will revise plans for Railroad preemptive circuitry and raised pavement markers. These last minute changes also address a renewal of the National Permit relative to the Army Corp. of Engineers. In addition, utility and railroad coordination and to provide ongoing services during construction of Phase 2 of the project. Dan Bucher of K&K Engineering Services was on hand to answer any question, and commented about the project work staying on time. Fees are not to exceed \$21,000.00.
2. Brion Rhodes, Bridge Engineer, requested the Boards approval of an Addendum to Contract for Eastown Road Phase 4. The current contract with Kohli and Kaliher will be adjusted to revise plans for Buckeye Pipeline Relocation of pipelines, a redesign of Eastown Road at SR 117 for Railroad arms, and to renew the Nationwide Permit relevant to the Army Corp. of Engineers. The fees are not to exceed \$24,200.00 for this new work.
3. Brion Rhodes also requested the approval of a contract with Kohli and Kaliher for a ditch study to be conducted through Kelly properties and a Culvert Design study under Seriff Road. The study will include a hydrologic study in cooperation with the HEC-RAZ computer software program for the affects of results. The fees are not to exceed \$24, 500.00 for the study.

C. County Administrator, Becky Saine – presented the following:

1. Becky Saine requested approval of the Board to increase the mileage reimbursement of county employees and their personal vehicle usage from \$.40 per mile to \$.50 per mile. She mentioned the last adjustment took place back in 2005 to raise it to its current rate of \$.40 per mile. Most of the 88 counties in Ohio range from .32 per mile to .50 and ½ per mile. With the current steady rise in fuel costs going from \$1.76 per gallon four years ago to a current price of approximately \$3.18. Commissioner Bassitt questioned its impact on the budget and discretion in the future travels of employees. However, he and Commissioner Sneary notated the aspect of fleet vehicles already in fuel contracts.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Brian K. Cheney
Clerk of the Board

Approved by:

Greg Sneary

W. Dan Reiff

Sam Bassitt