

**MINUTES OF JULY 3, 2007 AGENDA MEETING**

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 3rd day of July, 2007 with the following members present: Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine, and Administrative Assistant Nicole Ward,

Bruce Wells led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the June 28, 2007 Agenda Meeting minutes. Commissioner Bassitt seconded the motion. The minutes were approved as submitted.

**Action Items:**

**Resolution #487-07.** *Authorize the allocation of Motor Vehicle Permissive Tax monies to the Village of Elida.*

This is the allocation of \$7,104.56 to the Village of Elida from the Motor of Vehicle Permissive Tax monies to be used towards a portion of their 2007 road program.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #488-07.** *Authorize the use of credit cards for the third quarter of 2007.*

The following departmental credit cards were approved as follows:

|                          |   |                  |
|--------------------------|---|------------------|
| <b>Dog Warden</b>        | <b>(3) Wright Express</b>                         | <b>\$ 2,000</b>  |
| <b>Prosecutor</b>        | <b>BP Card</b>                                    | <b>\$ 180</b>    |
| <b>Sanitary Engineer</b> | <b>BP Card &amp; Wright Express</b>               | <b>\$ 1,500</b>  |
| <b>CSEA</b>              | <b>BP Card</b>                                    | <b>\$ 750</b>    |
| <b>Veteran's</b>         | <b>Wright Express</b>                             | <b>\$ 3,300</b>  |
| <b>DJFS</b>              | <b>(3) Wright Express</b>                         | <b>\$ 2,250</b>  |
|                          | <b>(5) Impact Network Solutions, Inc.</b>         | <b>\$ 300</b>    |
| <b>Co. Engineer</b>      | <b>BP Card</b>                                    | <b>\$ 300</b>    |
| <b>Children Services</b> | <b>Wright Express</b>                             | <b>\$ 1,800</b>  |
| <b>Sheriff's Dept.</b>   | <b>BP, Shell Oil Co., Speedway &amp; Marathon</b> | <b>\$ 47,100</b> |
| <b>Juvenile Court</b>    | <b>Wright Express</b>                             | <b>\$ 4,200</b>  |
| <b>Adult Probation</b>   | <b>BP Card</b>                                    | <b>\$ 700</b>    |
| <b>EMA</b>               | <b>Wright Express</b>                             | <b>\$ 15,200</b> |

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #489-07.** *Authorize a lease to purchase agreement with Midwest Leasing Corp. for (25) in-car video units for the Allen County Sheriff's Office.*

This is a request from Major Jerry Morris from the Allen County Sheriff's Office to enter into a lease to purchase agreement with Midwest Leasing Corp. for twenty-five (25) in-car video units. The total acquisition of said equipment is \$153,227.75, with a down-payment due of \$79,852.77 leaving a principal balance due of \$73,374.98 plus finance charges for a total balance due in February 2008 of \$79,852.77.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #490-07. Authorize a lease to purchase agreement with Motorola, Inc. for computerization of (25) in-car video units for the Allen County Sheriff's Office.**

This is a request from Major Jerry Morris from the Allen County Sheriff's Office to enter into a lease to purchase agreement with Motorola, Inc. for computerization of twenty-five (25) in-car video units. Payment shall be made in two (2) installments as follows:

|  |                            |
|--|----------------------------|
| <b>Down payment due with contract</b>          | <b>\$ 42,250.00</b>        |
| <b>Final payment due no later than 7/10/08</b> | <b><u>\$ 48,482.57</u></b> |
| <b>TOTAL</b>                                   | <b>\$93,732.57</b>         |

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #491-07. Approve training, seminar and travel related expenses for various departments.**

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #492-07. Supplemental appropriation for the Building & Expansion Fund 4017.**

Becky Saine, County Administrator, requested a supplemental appropriation as follows:

| ORG           | OBJECT         | LATEST               | NEW                  | INCREASE            | ACCOUNT             |
|---------------|----------------|----------------------|----------------------|---------------------|---------------------|
|               | And<br>PROJECT | APPROPRIATION        | APPROPRIATION        | (DECREASE)          | NAME                |
| 40174141      | 410505         | \$ 255,810.10        | \$ 278,444.15        | \$ 22,634.05        | Projects - Vehicles |
| 40174141      | 410495         | \$ 76,957.45         | \$ 84,573.40         | \$ 7,615.95         | Sheriff Equipment   |
| <b>TOTALS</b> |                | <b>\$ 332,767.55</b> | <b>\$ 363,017.55</b> | <b>\$ 30,250.00</b> |                     |

**REASON:** Appropriate additional funds for current operations.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Bruce Wells, Community Development Coordinator, presented the following:**

1. Request authorization to submit an amended CDBG – New Horizons Fair Housing Assistance Program grant and authorize an amended agreement with LACCA as a subcontractor for administration of the New Horizons Fair Housing Assistance Program grant subject to the award of the grant. In July 2006, the Board authorized a New Horizons Fair Housing Service Agreement with LACCA and the submission of a \$15,000 New Horizons Fair Assistance Program Grant application on behalf of LACCA. The required public hearings were conducted and the application was submitted to the Ohio Department of Development in August 2006. As a result of a “desktop” audit of fair housing activities and numerous phone conversations, amendments are needed to both the service agreement and application. The application, in addition to some accounting corrections, has been revised to exclude the purchase of computer equipment, refine the description of the activities involving testers and add the completion of an Analysis of Impediments to Fair Housing for the County. The service agreement has been revised to reflect the changes in the application; revising the language about testers, adding the activities regarding impediments to fair housing and updating inclusive dates of the agreement. LACCA would be a subcontractor for the grant activities with the responsibility for implementing the administrative

activities, daily oversight, fiscal management and record keeping of administrative activities described in the proposal.

2. Request for authorization to enter into a contract with LACCA for Fair Housing Activities related to the FY'07 Formula grant. LACCA has historically conducted the fair housing activities required by various Community Development Block Grants. Under the housing grant application for FY'07, the fair housing activities will be part of the WSOS contract with a negotiated fair housing element to be sub contracted with LACCA, if the grant is approved. This leaves the formula requirements and the day-to-day support and administration of fair housing activities as separate elements. The County is applying for an allocation of \$8,000 for those functions as part of the FY'07 Formula Grant for the period of September 1, 2007 through August 31, 2008 for the Formula related activities; through December 31, 2008 for the daily support activities. This is a reduction of \$2,000 from the FY'06 Formula Grant reflecting fewer projects and less funding.

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

\_\_\_\_\_  
Nicole Ward  
Asst. Clerk of the Board

Approved by:

\_\_\_\_\_  
Greg Sneary

\_\_\_\_\_  
W. Dan Reiff

\_\_\_\_\_  
Sam Bassitt