

## **MINUTES OF JULY 3, 2008, AGENDA MEETING**

Commissioner Reiff opened the meeting at 9:15 a.m. on the 3rd day of July, 2008 with the following members present: Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Becky Laman.

Doug Degan led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the July 1, 2008 meeting minutes. Motion seconded by Commissioner Bassitt. Minutes were approved unanimously.

### **Action Items:**

#### **Resolution #486-08. *Authorize training, seminar and travel related expenses for various departments.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #487-08. *Authorize a Supplemental Appropriation for the General Fund 1001.***

*Becky Saine, County Administrator, requested an increase in the appropriation of \$414,359.00 for a new Appropriation of \$595.109.00.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimous.

#### **Resolution #488-08. *Authorize a Supplemental Appropriation for MVGT Fund 2002.***

*Becky Saine, County Administrator, requested an increase in the appropriation of \$414,359.00 for a new Appropriation of \$595.109.00.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #489-08. *Authorize a Supplemental Appropriation for the Perry Mitchell Ditch Fund 2015.***

*Laura Clark, Account Clerk, requested an increase in the appropriation of 900.00 for a new appropriation of \$1,609.81 for current operations.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #490-08. *Authorize a Supplemental Appropriation for the Gaskill Ditch # 1229 Fund (2229).***

*Laura Clark, Account Clerk, requested an increase in the appropriation of 100.00 for a new appropriation of \$1,218.42 for current operations.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #491-08. *Authorize a Supplemental Appropriation for Sheriff's Drug Law Enforcement Fund (2822).***

Judy Ellison, Fiscal Manager, requested an increase in the appropriation of \$40,000.00 for a new appropriation of \$ 90,000.00 to cover additional expenditures in the *Sheriff's Drug Law Enforcement Fund (2822)*.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #492-08. *Authorize a Supplemental Appropriation for the Bath Township Trustee Ditch #1169.***

*Becky Saine, County Administrator, requested a new appropriation in the amount of \$2,028.85 for partial repayment of prior year advance from the General Fund.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #493-08. *Authorize a Supplemental Appropriation for the Little Ottawa River #1260 Fund (4260).***

*Becky Saine, County Administrator, requested a new appropriation in the amount of \$116,664.00 to set up a new ditch fund.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #494-08. *Declares a 1992 Ford 137 Dump truck locates at the County Engineer's Office obsolete and unsuitable for county use and authorizes the sale of the same.***

Chris Hardesty requested that a 1992 Ford 137 Dump truck be declared obsolete and authorize the sale of the same through Internet Auction.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #495-08. *Authorize an intradepartmental transfer for the Johnny Appleseed Metropolitan Park District.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #496-08. *Approve use of credit cards for the 3<sup>rd</sup> Quarter of 2008, pursuant to Section 301.27, Ohio Revised Code.***

Pursuant to Section 301.27 of the Ohio Revised Code, the Board may authorize the use of credit cards to various employees. The following have submitted an estimate of expenditures for the months of July, August and September of 2008:

<b>Dog Warden</b>	<b>(3) Wright Express</b>	<b>\$ 2,500</b>
<b>Prosecutor</b>	<b>BP Card</b>	<b>\$ 450</b>
<b>Sanitary Engineer</b>	<b>BP Card, Wright Express and Chase Visa</b>	<b>\$ 4,500</b>
<b>CSEA</b>	<b>BP Card</b>	<b>\$ 750</b>
<b>Veteran's</b>	<b>Wright Express</b>	<b>\$ 5,400</b>
<b>DJFS</b>	<b>(3) Wright Express</b>	<b>\$ 3,600</b>
	<b>(5) Impact Network Solutions, Inc.</b>	<b>\$ 300</b>
<b>Co. Engineer</b>	<b>BP Card</b>	<b>\$ 300</b>
<b>Children Services</b>	<b>Wright Express</b>	<b>\$ 3,000</b>
<b>Sheriff's Dept.</b>	<b>BP, Shell Oil Co., Speedway &amp; Marathon</b>	<b>\$ 63,000</b>
<b>Juvenile Court</b>	<b>Wright Express</b>	<b>\$ 4,200</b>
<b>Adult Probation</b>	<b>BP Card</b>	<b>\$ 700</b>
<b>EMA</b>	<b>Wright Express</b>	<b>\$ 2,550</b>

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #497-08. *Authorize an intradepartmental transfer for the General Fund 1001.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #498-08. *Renews a lease agreement with Cory, Meredith, Witter, Anderson, and Smith for the office space located at the City Loan Building.***

Cory, Meredith, Witter, Anderson & Smith desires to enter into a renewal of a lease agreement with the Board of County Commissioners, Allen County, Ohio for the following described premises situated on the entire East side along Elizabeth Street on the Fifth Floor Suite 508 and Suite 607 on the Sixth Floor, the Penthouse, and the Basement in the building commonly known as the "City Loan Building" and sixteen (16) adjoining parking spaces. The Board finds that these premises owned by Allen County, as described above, are not needed for County purposes and that it would be in the best interest of the County to renew lease of said premises to Cory, Meredith, Witter, Anderson & Smith for a period of five (5) years commencing July 1, 2008 and ending on June 30, 2013 and lease shall be payable on an annual basis as follows: Suite 508, Suite 607, and Penthouse Area, Forty Five Thousand Four Hundred Sixty One and 16/100 (\$45,461.16) Dollars; Basement storage, One Thousand Forty Nine and 40/100 (\$1,049.40) Dollars; Parking – sixteen (16) spaces, Four Thousand Four Hundred Seventy Seven and 44/100 (\$4,477.44) Dollars. Said sums shall be payable in equal monthly installments each in advance on the first day of each month commencing on the 1<sup>st</sup> day of July, 2008.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #499-08. *Authorizes participation in the Ohio Department of Transportation's Cooperative Purchasing Program for the calendar year 2008 for the Allen County Engineer's Department.***

Timothy J. Piper, Allen County Engineer, requests that his office be authorized to participate in the Ohio Department of Transportation's Cooperative Purchasing Program. Section 5513.01 (B) provides the opportunity for counties, townships and municipal corporations, conservancy districts, township park districts, and park districts created under Chapter 1545 of the Revised Code, Port Authorities, Regional Transit Authorities, Regional Airport Authorities, Regional Water and Sewer Districts, County Transit Boards, State Universities or Colleges to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, materials, supplies, or other articles.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Allen County Department of Engineering**– presented the following:

1. Request to adopt **Res # 500-08**, *Authorize the Clerk of Board to post notice and advertise to receive bids for the ODNR Miami & Erie Canal Culvert Replacement (North) Over Spencerville Petitioned ditch #1202.*

A request was received from Ronald J Meyer, P.E., Planning Engineer, seeking permission from the Board to post notice and advertise to receive bids for the ODNR Miami & Erie Canal Culvert Replacement (North) Over Spencerville Petitioned Ditch #1202. The Clerk of the Board will post notice to bidders on the public bulletin board in the Courthouse and advertise in the Lima News and Spencerville Journal News for a period of two consecutive weeks preceding the day of the opening of the bids per Section 307.87, Ohio Revised Code, to receive sealed bids for the ODNR Miami & Erie Canal Culvert Replacement (North) Over Spencerville Petitioned Ditch #1202. The bids will be received on the foregoing until **11:00 a.m. July 21, 2008** and will be opened and publicly read aloud in the Commissioners' Public Meeting Room by the owner or a representative.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. A request was made by Douglass Degen for a summary of Maintenance Assessments 2008 to be collected in 2009. There are One hundred Twelve (112) Petitioned Ditch Projects at this time that should be assessed for maintenance on the 2009 Parcel Tax Duplicates for the respective parcel owners. Eighteen (18) of these projects are Joint County Ditches.

**B. Allen County Sheriff 'department'** presented the following:

1. Request to adopt **Res # 501-08**, *Approve a Sub –Grant agreement with the Allen County Sheriff's Department.*

Matthew B. Treglia, Sergeant, Allen County Sheriff's Department, requested that the Board approves the Sub-Grant Agreement with the Allen County Sheriff's Department. This agreement will allow cooperative effort between multiple local, state, and federal law enforcement agencies, as well as multiple court systems involved in all phases of drug investigations and prosecutions of the various crimes associated with illegal drugs and controlled substances.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. Community Development -present the following:**

Bruce Wells, Community Development requested to award a contract for the FY'07 Formula, Delphos Street Improvements. The City of Delphos advertised for bids for the FY'07 Formula, Delphos Street Improvement Project with an engineer's estimate of \$31,500. Three bids were received and opened on June 2<sup>nd</sup> as follows:

Ward construction, Leipsic	\$30,400
Bluffton Paving, Bluffton	\$30,930
The Shelly Company, Findlay	\$32,620

The project engineer, Ken Maag, Poggemeyer Design Group, has reviewed the bids and recommends that the contract be awarded to the low bidder, Ward Construction. The City of Delphos has already accepted the bid and authorized the contract.

The City was allocated \$28,000 from the FY'07 Formula grant for this project and will be responsible for the cost of engineering and any construction costs that exceed the allocation.

Bruce Wells requested that the Board accept the bid of and award a contract to Ward Construction in the amount of \$30,400 with the City of Delphos being responsible for any expenditure for the contract that exceeds the \$28,000 FY'07 Formula allocation.

**Announcements, Proclamations, Recognition and Commendations: None**

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Becky Laman  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt