

MINUTES OF JULY 31, 2007 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 31st day of July, 2007 with the following members present: Commissioner Greg Sneary, Commissioner Sam Bassitt, County Administrator Becky Saine, Clerk of the Board Kelli Singhaus and Administrative Assistant Nicole Ward.

Steve Kayatin led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the July 26, 2007 Agenda Meeting minutes. Commissioner Bassitt seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #535-07. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #536-07. *Authorize an intradepartmental transfer.*

Esther Baldrige, Allen County Board of MR/DD requested the following transfer:

MR/DD Fund #2018

40040131	340599	40040117	171002	\$200.00
(Services Sundry)		(STRS)		

REASON: To cover cost for Instructor temporarily working out of Adult Program.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #537-07. *Supplemental appropriation for the Community Development Fund 2414.*

Becky Saine, Allen County Administrator, requested a supplemental appropriation as follows:

ORG	OBJECT	LATEST	NEW	INCREASE	ACCOUNT
	And PROJECT	APPROPRIATION	APPROPRIATION	(DECREASE)	NAME
41445631	370384	\$ 0.00	\$ 295,000.00	\$ 295,000.00	B-E-06-002-1 ALPLA
41445631	370302	\$ 0.00	\$ 10,000.00	\$ 10,000.00	Administration
TOTALS		\$ 0.00	\$ 305,000.00	\$ 305,000.00	

REASON: Appropriation of grant funds.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #538-07. Supplemental appropriation for the FEMA Grant Fund 2094.

Laura Clark, County Engineer's Account Clerk, requested a supplemental appropriation as follows:

ORG	OBJECT	LATEST	NEW	INCREASE	ACCOUNT
	And PROJECT	APPROPRIATION	APPROPRIATION	(DECREASE)	NAME
20941331	330106	\$ 0.00	\$ 1,810.00	\$ 1,810.00	Contracts-Repair
TOTALS		\$ 0.00	\$ 1,810.00	\$ 1,810.00	

REASON: Reimbursement to entities for 2005 ice storm (ditches)

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #539-07. Authorize a warrant to return an advance to the Sanitary Engineering Department Surplus Fund 5035.

Bruce Wells, Business Manager, requested the return of the \$20,000 balance due for monies advanced to the American II WWTP Fund 5406.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Sanitary Engineer's Office, presented the following:

1. Request to enter into an agreement with Tele-Vac Environmental to provide testing on the Woodbriar Sanitary Sewer System. Rick Boerger requested to enter into contract so that smoke testing can be conducted on the mainline sewer. The data produced from this investigation will be used to assist in the development of a remediation program. The fee of the services will not exceed \$3,375.00.
2. Request to amend certification of sewer connection charge to Allen County Auditor. Steve Kayatin, Sanitary Engineer, stated that the Board approved by Resolution #434-07, an installment payment plan to collect sanitary sewer connection charges for the new warehouse being constructed for Wannemacher Enterprises, Inc. located along Harding Highway. After review of the calculation for said sewer connection charge, it was determined that the calculation was too high. Kayatin recommended to reduce the original amount of \$19,487.89 to \$7,112.89 over a five years..

B. Mark Smith, Auditor Office, presented the following:

1. Request to award bid for the County Real Estate Tax Accounting, CAMA, Manufactured Homes & Personal Property Software. Smith stated that two (2) bids were received with those being Manatron and Tyler CLT. The current system is approximately thirty (30) years old, in which the county has been notified that the software will no longer be supported after 2008. After review of the bid specifications, on-sight visits, etc., it has been determined to accept the proposal of Manatron. Manatron will provide the software and support over a five (5) year period in the amount of \$1,049,398.00. This will be paid from the real estate assessment fund. The conversion should take place and be completed by the end of October, first of November 2007.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt