

**MINUTES OF JULY 31, 2008, AGENDA MEETING**

Commissioner Reiff opened the meeting at 9:15 a.m. on the 31st day of July, 2008 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, and Clerk of the Board Becky Laman.

Regina Dansby led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the July 29, 2008 meeting minutes. Motion seconded by Commissioner Sneary. Minutes were approved unanimously.

**Action Items:**

**Resolution #576-08.** *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #577-08.** *Authorize Department of Job & Family Services to enter into various contracts with Day Cares.*

Correspondence was received from Lynn Shock, Director, requesting that the Board of Allen County Commissioners authorize the Allen County Department of Job and Family Services to enter into various contracts with the following daycare providers:

Day Care Centers

Shekeree Sanders dba Kid's Club House	not to exceed \$120,000.00
Rosey Mary Tisdale dba Tizdale'z Hill Top Day Care	not to exceed \$120,000.00

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimous.

**Resolution #578-08.** *Approve a Supplemental Appropriation for the Solid Waste Fund 8044.*

A request for a new appropriation in the amount of \$27,335.00 has been received from Dennis Baker, Executive Director, for the Solid Waste Fund 8044 for the purchase of a used vehicle.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #579-08.** *Accepts bid and enters into a contract with The Shelly Company for the County & Township Roads Resurfacing -08 Program.*

Two (2) sealed bids were received by the Board and read aloud for the County & Township Roads Resurfacing -08 as follows:

The Shelly Co.	\$ 1,768,481.20
Bluffton Paving, Inc.	\$ 2,033,682.40

David R. Louth, Roadway Engineer, has reviewed the above bids and it is the recommendation that the Board accept bid and enter into contract with The Shelly Company, 1700 Fostoria Ave, Ste 200, Findlay, Ohio 45840; in the amount of \$1,768,481.20.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #580-08. *Authorizes and directs the County Auditor to issue notices of cash assessments for the Allen County Regional Airport Petitioned Ditch #1217.***

Nathan Davis, Assistant Drainage Engineer, submitted a written request that the Board authorize and direct the county auditor to issue notices of cash assessments for the Allen County Regional Airport Petitioned Ditch # 1217. Pursuant to Resolution #570-07, said assessments shall be collected as follows:

\$ .00 to \$ 200	payable within 30 days of mailing assessment notification
\$ 200.01 to \$1,000.00	payable over 2 years
\$ 1,000.01 to \$5,000.00	payable over 3 years
\$ 5,000.01 and up	payable over 6 years

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Dana Sterling, Buildings & Grounds: presented the following:**

1. Requested to enter into a contract with Master Maintenance for the cleaning at the Allen County Board of Education, (four buildings) located at 1920 Slabtown Road in Lima, Ohio. Services to include:

1. Thoroughly clean all restrooms, top to bottom.
2. Thoroughly clean kitchen.
3. Clean all Furniture & fixtures.
4. Spot clean all walls.
5. Polish all wood surfaces.
6. Clean all doors.
7. Clean all windows, inside and out.
8. Strip, seal and wax all resilient flooring.
9. Steam all carpeting.
10. Scrub all ceramic flooring.

The fee for the above services will be \$6,828.30 and included all labor, materials, and equipment necessary.

**B. Rick Boerger, Allen County Sanitary Engineer's Office : presented the following:**

1. GBA Master Series, Inc. to provide additional software to enhance the department's Computerized Maintenance Management System (CMMS) software and allow for the integration of the CMMS software with department's MP Digitizer software. The cost for this software is \$12,060.00. The PO # is 67199.
2. Environmental Systems Research Institute, Inc. (ESRI) to provide the ArcGIS software to enhance the departments MP Digitizer software program and allow for the integration of the CMMS software with department's MP Digitizer software. The cost of this software is \$10,852.00. The PO # is 67200.

3. Red Oak Consulting, a division of Malcolm Pirnie, to provide the implementation services. The services provided will include installation / integration of ArcGIS software with the department's existing MP Digitizer and CMMS software programs as well as the necessary training for the department on how to efficiently use the software. The cost associated with these services is \$15,950.00. The PO # is 67198.

**Announcements, Proclamations, Recognition and Commendations:** Proclamation

A Proclamation was presented to the Allen County Child Support Enforcement Agency to proclaim August 2008 as Child Support Awareness Month.

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Becky Laman  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt