

MINUTES OF AUGUST 2, 2007 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 2nd day of August, 2007 with the following members present: Commissioner Greg Sneary, Commissioner Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Dan Kimmet led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the July 31, 2007 Agenda Meeting minutes. Commissioner Reiff seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #540-07. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #541-07. *Authorization to enter into contract with Tele-Vac Environmental to perform testing on the Woodbriar Sanitary Sewer System.*

Rick Boerger, Operations Manager, requested to enter into contract with Tele-Vac Environmental to perform smoke testing on the Woodbriar Sanitary Sewer System for an amount not to exceed \$3,375.00. This testing is necessary as part of the steps that need to be taken to investigate and reduce/eliminate I & I problems.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #542-07. *Approval of "Then and Now" purchase orders.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #543-07. *Amend Resolution #434-07, certify to the Allen County Auditor Sanitary Sewer connection charges.*

Steve Kayatin, Sanitary Engineer, requested to amend Resolution #434-07, revising the connection charge from \$19,487.89 to \$7,112.89 over a five year period. Collection of charges shall begin with the 2008 real estate tax duplicate.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #544-07. *Authorize the request to accept proposal and enter into contract with Manatron, Inc. for the County Real Estate Tax Accounting, CAMA, Manufactured Homes and Personal Property Software and Support for the Allen County Auditor's Office.*

Ben Diepenbrock, Allen County Auditor, requested to enter into contract with Manatron, Inc. for the County Real Estate Software/Support in the amount of \$1,049,398.00, which includes support for a period of five (5) years. Said costs shall be paid for the real estate assessment fund.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #545-07. Supplemental appropriation for the Real Estate Fund 2014.

Ben Diepenbrock, Allen County Auditor, requested an increase in the appropriation of \$650,000 for a new appropriation of \$807,536.00. This is necessary for the purchase of the real estate software.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Dave Louth, Allen County Engineer's Office, presented the following:

1. Request to approve three (3) Permanent Right-of-Way Easements and three (3) Temporary Right-of-Way Easements for the Thayer Road Improvement Project – Phase 2. Louth stated that these easements are necessary for the construction of the Thayer Road, Phase 2 from the CF & E Railroad to SR 81. Total cost for said easements is \$11,759.00.
2. Request to accept bid and enter into contract for the County & Township Roads Resurfacing Project-07. Two (2) bids were received as follows: The Shelly Co - \$343,409.33 and Bluffton Paving, Inc. - \$344,188.00. Louth recommended the bid be awarded to Shelly Company. The engineer's estimate for said project was \$384,441.19.

B. Julie Shellhammer, Allen County Dog Warden, presented the following:

1. Request to increase dog and kennel registration fees. Due to increase of gas prices as well as operational costs, Shellhammer recommended increasing the dog and kennel fees \$2.00. The sale of these tags supports the operation of the dog and kennel fund. After January 31, 2008, the license fee for dog and kennel registration will double. One of the advantages of having a tag is that a dog can be returned to the owner should the dog get loose, the dog can receive emergency care and the owner properly contacted, etc.
2. Request for the creation of a Dog Park. Shellhammer would like to create a Dog Park behind the facility located at 1165 Sheriff Road. The construction, operation and maintenance of this park would be funded through donations/volunteers and there would be no county dollars involved. The park would consist of a 40' x 80' fenced area and would include a walking track, obstacles, park benches (Eagle Scout Project) and waste containers.

C. Lisa Merkle, Allen County Child Support Enforcement Agency, presented the following:

1. Request to employ a caseworker in the Investigations Unit. Merkle requested to employ Jill Presser at the rate of \$14.57 per hour, effective August 20, 2007. Ms. Presser will receive all benefits associated with full-time employment.

D. Allen Soil and Water District

Nobody present. Will place on next agenda.

E. Jerry Morris, Allen County Sheriff's Office, presented the following:

1. Request the approval of a service agreement with BI Incorporated. This agreement shall provide service to the active GPS monitoring equipment at a cost of \$3.61 per day. There are approximately nine to ten people currently on these devices.

Announcements, Proclamations, Recognition and Commendations

A proclamation for Child Support Awareness Month was presented to Lisa Merkle and members of her staff.

Dan Kimmet, Allen County Fairgrounds, announced that plans are underway and going well for the opening of the fair on August 17, 2007. Kimmet also announced that Allen County will be hosting the National Trappers Association for four to five days in 2009.

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt