

MINUTES OF AUGUST 12, 2008, AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 12th day of August, 2008 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine and Asst. Clerk of the Board Kelli Singhaus.

Dana Sterling led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the August 7, 2008 meeting minutes. Motion seconded by Commissioner Sneary. Minutes were approved unanimously.

Action Items:

Resolution #592-08. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Bassitt requested a change of name on the travel resolution.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #593-08. *Authorize Change Order #1 to the contract with Edge Excavating LLC for the Edwin "Rink" Warrington Petition Ditch #1236.*

Nathan Davis, Assistant Drainage Engineer, submitted a request for approval of Change Order #1 in the amount of \$1,742.18 for additional labor and material. This is the first and only anticipated change order for this contract. The new contract amount is \$82,229.68.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #594-08. *Authorize approval of the continuance of a Shared Funding Agreement with MR/DD, Children Services, and the Mental Health and Recovery Services Board Agencies for payment of invoices.*

This is a continued Intersystem Shared Funding Agreement between the three (3) agencies. Said agreement is effective July 1, 2008 through June 30, 2009.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #595-08. *Authorize to accept a proposal for the additional infrastructure management software and related training from the GBA Master Series, Inc.*

Brad Niemeyer, Assistant Sanitary Engineer, submitted a request to purchase additional software and training services from GBA Master Series, Inc. to enhance the department's MP Digitizer and CMMS program for a fee not to exceed \$12,060.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #596-08. *Authorize to accept a proposal for additional infrastructure management software services from Red Oak Consulting, a division of Malcolm Pernie, Inc. to perform the installation, integration and training of the ArcGIS software.*

Brad Niemeyer, Assistant Sanitary Engineer, submitted a request to retain the consulting services of Red Oak Consulting, Inc., a division of Malcolm Pernie, Inc., to perform the installation/integration and training of the ArcGIS Software with the Sanitary Engineer's current MP Digitizer and CMMS software programs at a cost not to exceed \$15,950.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #597-08. *Authorize to accept a proposal for additional infrastructure management software and related training from Environmental Systems Research Institute, Inc.*

Brad Niemeyer, Assistant Sanitary Engineer, submitted a request to purchase additional software and training services from Environmental Systems Research Institute, Inc. to enhance the department's MP Digitizer and CMMS program at a cost not to exceed \$10,852.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #598-08. *Accept payment from the County Risk Sharing Authority for lightening damage repair at the Sanitary Engineering Department.*

The Allen County Sanitary Engineering Department sustained lightening damage at their facility. Total claim was \$12,108.00 less a \$2,500 deductible for an insured claim of \$9,608.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

1. **Dana Sterling, Building and Grounds Department,** presented the following:

a. Request to adopt **Resolution #599-08**, enter into contract with I Do Windows! LLC. Sterling requested said contract to provide window cleaning services for various Allen County Buildings as follows:

Allen County Courthouse	not to exceed \$ 1,434.00
Allen County Justice Center	not to exceed \$ 794.00
Allen County Adult Probation	not to exceed \$ 300.00
Allen County Child Support	not to exceed \$ 2,126.00
Allen County Court of Appeals	not to exceed \$ 1,328.00
Allen County Crime Victim Services	not to exceed \$ 80.00
Veteran's Memorial Civic & Convention Center	not to exceed \$ 4,516.00

Said contract is effective July 1, 2008 through June 30, 2009 at a total cost not to exceed \$10,578.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. **John Leahy, Jr.**, presented the following:

1. Request to adopt **Resolution #600-08**, confirm sale of real property acquired pursuant to forfeiture under R.C. 2925.43, by public auction. Leahy stated that Allen County is the owner of real property located at 515 W. Bluelick Road, Lima, Ohio, which was acquired pursuant to Judgment Entry of Forfeiture from the Common Pleas Court of Allen County dated September 17, 2007. This entry was corrected by Nunc Pro Tunc Judgment Entry filed August 11, 2008. Pursuant to Resolution #469-08, the Board authorized disposal of the real property by placing said property for sale by public auction to be sold to the highest bidder for cash. The sale of real property was conducted on July 29, 2008 with David E. Suever being the best and highest bidder in the amount of \$51,000.00. Proceeds of the sale shall be applied first to the costs associated with the maintenance of the property and costs associated with the sale. The balance of the proceeds will then be applied in the order as provided in Section 2925.44(B)(8).

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations: None

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Asst. Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt