

MINUTES OF AUGUST 14, 2007 AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 14th day of August, 2007 with the following members present: Commissioner Greg Sneary, Commissioner Dan Reiff, and Clerk of the Board Kelli Singhaus.

Lynn Shock led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the August 7, 2007 Agenda Meeting minutes. Commissioner Sneary seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #571-07. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #572-07. *Authorize an amendment to an ODOD Roadwork Development (629) Grant Agreement for the Thayer Road Improvement Project.*

This grant amendment extends the date for the completion of the project to October 10, 2008.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #573-07. *Authorize intradepartmental transfers.*

Judge David Kinworthy, Allen County Juvenile Court, requested the following transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
<u>FD/TYPE</u>	<u>FD/TYPE</u>	
<u>Felony Care & Subsidy Fund 2861</u>		
28611331 330312 (Contractual Monitoring)	28611317 173001 (Workmen's Compensation)	\$ 363.15
28611331 330312 (Contractual Monitoring)	28611317 175001 (Medical Premiums)	\$3,853.22

REASON: Additional appropriation needed to cover expenses.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #574-07. *Authorize a warrant of transfer from the General Fund 1001 to the Mental Illness Fund 1992.*

Becky Saine, County Administrator, requested the transfer of \$900.00 from the General Fund – Transfer Out to the Probate Court – Mental Illness – Transfer In. This money is necessary to cover unreimbursed state mandated services.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #575-07. *Authorize a warrant of advance from the General Fund 1001 to the Dog and Kennel Fund 2005.*

Becky Saine, County Administrator, requested the transfer of \$50,000 from the General Fund 1001 to the Dog and Kennel Fund 2005. This advance of money is necessary to cover expenses and will be returned to the general fund within one year.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #576-07. *Supplemental appropriation for the Special Education, Part B-IDEA Fund 2469.*

Esther Baldrige, MR/DD Superintendent, requested a new appropriation of \$10,993.14 to the advance out account in order to return an advance made to the ODE Grant Fund from the General Operating Fund.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #577-07. *Supplemental appropriation for the Special Education, IDEA Fund 2460.*

Esther Baldrige, MR/DD Superintendent, requested a new appropriation of \$3,887.31 to the advance out account in order to return an advance made to the ODE Grant Fund from the General Operating Fund.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #578-07. *Supplemental appropriation for the Bath Township Trustees Fund 4169.*

Becky Saine, County Administrator, requested an increase in the appropriation of \$66,673.01 to the advance account for a new appropriation of \$128,060.99. The reason is for the receipt of unanticipated special assessments.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #579-07. *Supplemental appropriation for the Siefker Ditch Fund 4197.*

Becky Saine, County Administrator, requested a new appropriation of \$2,504.44 to the advance out account. The reason is for the receipt of unanticipated special assessments.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #580-07. *Accept transfer of property from the Allen County Historical Society of Lima, Ohio.*

This transfer of property was necessary to allow for Transportation Enhancement Grant fund to be received by Allen County for Phase 2 of the Allen County Museum Expansion Project.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #581-07. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Administration Facilities Fund 5409.*

Bruce Wells, Business Manager for the Sanitary Engineer, requested the transfer of \$40,000 from the Sanitary Engineer Surplus Fund 5035 to the Sanitary Engineer Administration Facilities Fund 5409. This transfer is necessary to fund final engineering expenses related to completed construction and additional engineering of a cold storage facility.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #582-07. *Authorize Clerk of Board to post notice and advertise to receive bids for the Soil Remediation Project at the Allen County Board of MR/DD.*

Dana Sterling, Building and Grounds Superintendent and the Allen County Board of MR/DD requested to seek bids for the removal of 500 tons of soil. Bid opening shall be August 30, 2007 at 10:30 a.m.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #583-07. *Renew a fire alarm contract with Siemens Building Technologies, Inc for the Allen County Jail.*

Dana Sterling, Building and Grounds Superintendent, requested renew the fire alarm contract for a period of one (1) year at a cost of \$4,825.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #584-07. *Authorize a subgrant agreement with the Ohio Department of Youth Services for the Title IV-E Foster Care Grant.*

Julie Norberg, Chief Probation Officer, requested to enter into a subgrant agreement to allow the agency to seek reimbursement for actual foster care maintenance costs that have been incurred.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Bruce Wells, Community Development Coordinator, presented the following:

1. Request to release various CDBG mortgages. Four (4) mortgages will soon qualify for release as a result of residency. The releases will be presented for signature as the mortgages mature.
2. Request to authorize an amendment to the FY'06 Formula Grant allocation. A grant allocation of \$54,400 was received for the Camp Avenue Waterline Project. The project was completed for \$46,738 of grant allowable expenses leaving a grant balance of \$7,662. The Cairo Flood and Drainage Project was allocated \$31,000, however the engineer's estimate was increase due to three (3) failed bid attempts. The complete this project, an additional \$6,000 is needed. A total of \$5,440 can be reallocated to other projects without a formal amendment. After discussion with a representative from ODOD, Mr. Wells proposed an amendment request be presented to ODOD in order to use all of the Formula fund allocation. The amendments shall be as follows:

Cairo Flood & Drainage Project	Increase by \$6,000 from \$31,000 to \$37,000
Samaritan House Rehab	Increase by \$1,662 from \$21,500 to \$23,162
Camp Avenue Waterline Proj.	Decrease by \$7,662 from \$54,400 to \$46,738

3. Request to authorize a contract for FY'06 Formula, Cairo Flood & Drainage Project. Two bids were received for said project with the low bidder being Hume Supply. The bid specifications included an alternate. The alternate includes additional items that the Village proposed outside of the grant project and the base bid includes some catch basin work that was not part of the outcome presented to the ODOD in the grant application. Depending on the Village of Cairo's desire related to contribution to the project, the county can contract for the total base bid or non-perform the extra catch basin work and end up with a net contract of approximately \$37,369. The proposed amendment to the grant allocation would cover \$37,000, leaving the Village with little additional expense.

B. Brad Niemeyer, Sanitary Engineer's Office, presented the following:

1. Request permission to advertise to receive bids for the purchase of a 2007 Trailer Mounted Generator Set. This unit will be used by the Sewer Maintenance Division. This unit will take the place of the existing trailer-mounted generator that is reaching the end of its operational life. The new unit will interface with all the older pump stations as well as meet the demands of the newer pump stations. Bid shall be received until September 5, 2007 at 10:00 a.m.
2. Request approval of Change Order #3 with Beaverdam Contracting, Inc. for the Early Avenue/Lutz Road Sewer Improvement Project. On April 19, 2007, the Board approved Change Orders #1 and #2 for waterline repair and placement of additional topsoil for an amount not to exceed \$18,331.62. Change Order #3 is an additional cost of \$3,843.71, which is for additional seeding to cover areas within the subdivision where additional topsoil is needed
3. Request approval to accept bids and enter into contract for the Indianbrook Pump Station Improvements. Four bids were received for the general contract and two bids were received for the electrical contract. Niemeyer requested that the bid for the general contract be awarded to H & K Construction Services LTD and award the electrical contract to County Electric, LLC.

C. Zack Gerdeman, Allen County Engineer, presented the following:

1. Request to accept one (1) Permanent Right-of-Way Easement and three (3) Temporary Right-of-Way Easements for the Thayer Road Improvement Project – Phase 2. The temporary easements are a driveway and drainage easement. Total cost is \$8,676.00

D. Lynn Shock, Department of Job and Family Services, presented the following:

1. Request authorization to promote Caryn Strayer to the position of Deputy Director. Shock stated that Ms. Strayer would be promoted to the position of Deputy Director for Income Maintenance effective September 1, 2007, subject to a 6 month probationary period.

E. Lisa Merkle, Child Support Enforcement Agency, presented the following:

2. Request to renew an agreement with Grampy's House. This contract shall be effective August 1, 2007 thru September 30, 2008, with a total contract value not to exceed \$52,750. This amount will be split 90% federal monies and 10% cash match monies.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt