

MINUTES OF AUGUST 23, 2007 AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 23rd day of August, 2007 with the following members present: Commissioner Greg Sneary, Commissioner Dan Reiff, County Administrator Becky Saine and Administrative Asst./Asst.Clerk of the Board Nicole Ward.

Ben Diepenbrock led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the August 21, 2007 Agenda Meeting minutes. Commissioner Sneary seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #605-07. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #606-07. *Supplemental appropriation for the Unclaimed Money Fund 1700.*

Ben Diepenbrock, Allen County Auditor, requested a supplemental appropriation to the Unclaimed Money Fund 1700, increasing the appropriation by \$150,000 for a new appropriation of \$195,000 due to an unanticipated expense.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #607-07. *Appoint Mr. John D. Pisle to the Allen County Regional Airport Authority Board.*

Written communication was received from Jon L. Neuman, President, request the appointment of Mr. John D. Pisle to fill the vacancy created by Jerry D. Good. Mr. Pisle's term shall commence immediately and expire October 31, 2011.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #608-07. *Authorize the purchase of two (2) vehicles through the State Cooperative Purchasing Program and declare one (1) 1999 Dodge Caravan obsolete and not needed for public use by the agency.*

Scott Ferris, Executive Director, requested the purchase of one (1) five passenger sedan and one (1) 2008 seven passenger mini van at a cost not to exceed \$32,000 through the State Cooperative Purchasing Program. The 1999 Dodge Caravan will be offered to another Allen County Department or will be sold by internet auction through Gov-Deals.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #609-07. *Authorize the vacation of a portion of a 12' alley in Homewood Subdivision in American Township.*

A view was held August 7, 2007 and a hearing was held on August 20, 2007, in which there were no objections to said vacation.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #610-07. *Authorize the Allen County Engineer's Office to apply for funding to the County Engineer's Association of Ohio for safety study projects.*

Chris Hardesty, Traffic Safety Manager, requested to apply for funding to the County Engineer's Association of Ohio for safety study projects in the amount of \$53,300, in which 90% will be federally funded and 10% will be funded with the Allen County Engineer's Office funds. The studies will consist of recommended guardrail installation locations and inspection of all existing guardrails as well as identifying any locations recommended for additions to existing guardrail installations.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Ben Diepenbrock, Allen County Auditor, presented the following:

1. Request to modify the Allen County Fixed Asset Policy. Diepenbrock stated that there has been some discussion on the issue of fixed asset capitalization and what threshold could be used to efficiently and correctly carry assets on the financial statements. Diepenbrock is recommending that the capitalization threshold be increase to \$10,000, which would still record 93% of the total assets which is well within the limits required by generally accepted accounting principles (GAAP) and audited by the State Auditor.
2. Request to adopt an Accountable Plan for travel reimbursements in Allen County. Diepenbrock is recommending that meals for one day travel not be reimbursed. Meals may only be reimbursed should be travel be overnight stay. If an employee is reimbursed for a meal on one day travel, it must be declared as income to the employee. Diepenbrock recommended revising the travel policy to reflect this change.

Announcements, Proclamations, Recognition and Commendations

Bob MacKowiak from the Alzheimer's Association spoke in regards to the Memory Walk on September 23, 2007.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Nicole Ward
Admin. Asst./Asst. Clerk

Greg Sneary

W. Dan Reiff

Sam Bassitt