

## MINUTES OF AUGUST 30, 2007 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 30<sup>th</sup> day of August, 2007 with the following members present: Commissioner Greg Sneary, Commissioner Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Rhonda Eddy led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the August 28, 2007 Agenda Meeting minutes. Commissioner Reiff seconded the motion. The minutes were approved as submitted.

### Action Items:

#### **Resolution #615-07. *Authorize training, seminar and travel related expenses for various departments.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #616-07. *Approve four (4) Permanent Right-of-Way Easements and one (1) Temporary Right-of-Way Easement for the Thayer Road Improvement Project – Phase 2.***

Total cost for said easements is in the amount of \$3,078.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #617-07. *Authorize cancellation and release of a mortgage for a Community Housing Improvement Program property in the Village of Bluffton.***

The mortgage for a property located in the Village of Bluffton was satisfied through residency effective August 30, 2007 and Bruce Wells, Community Development Coordinator, is recommending canceling and release said mortgage.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #618-07. *Accept proposal and enter into an agreement with Schindler Elevator Corporation for equipment upgrade at the Savings Building.***

Said agreement is for the installation of two (2) Progard L infrared door protections (passenger doors) for the elevator located in the Savings Building. The cost to furnish and install is \$3,869.10.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #619-07. *Renew maintenance agreement with Simplex Grinnell for the Sprinkler System located at the Allen County Justice Center.***

Said cost is \$950.00 annually, commencing September 1, 2007 and expiring September 1, 2008.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #620-07. *Authorize termination of HVAC service contract with Johnson Controls.***

At the request of Dana Sterling, Building and Grounds Superintendent, the Board terminated said contact effective September 30, 2007 due to poor service.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #621-07. *Authorize the Allen County Department of Job and Family Services and the Allen County Child Support Enforcement Agency to enter into contract with Anthem Blue Cross/Blue Shield.***

Said contract shall be effective September 1, 2007 through August 31, 2008.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Allen County Engineer's Office, presented the following:**

1. Request to approve easements and work agreements for the Hardin Road culvert. Brion Rhodes, Bridge Engineer, requested to approve easements and work agreements with Crosby L. and Brenda K. McDorman in the amount of \$117.00 and with Helen Lucille Shaw in the amount of \$253.00. This culvert is located near West Newton in the southwest quadrant of Allen County.
2. Request to approve easements and work agreements for the Thayer Road culvert. Brion Rhodes, Bridge Engineer, requested to approve easements and work agreements with Hammer Farms Limited III in the amount of \$173.00 and with Irene A. Kahle in the amount of \$173.00. This culvert will be replaced with an 8 x 3 box culvert. This culvert did sustain minor damage from the flood that occurred a week ago. This culvert will be replaced by Force Account. Total cost is estimated to be \$48,231.00 which includes labor and material.
3. Request to approve three (3) Permanent Right-of-Way Easements, three (3) Temporary Right-of-Way Easements and one (1) Drainage Easement for the Thayer Road Improvement Project – Phase 2. David Louth, Roadway Engineer, stated that these easements are with Thayer Road LLC which is owned by Calvin Roeder. The county has agreed to install new tile across the property, in which the grant will be used to be pay for said construction. By the county doing this, Mr. Roeder has agreed to donate the easements to the county.

**B. Rhonda Eddy, Allen County Treasurer, presented the following:**

1. Request to enter into contract with SmartBill. Eddy stated that this company provides an outsourcing service. The company currently services about 40 of the 88 counties in Ohio. Eddy estimates that down the road the county will have approximately \$7,000 in savings per year.. Items to be outsourced are the real estate tax bills, delinquent mobile home bills, sewer bills, etc.

**Announcements, Proclamations, Recognition and Commendations**

Jon Neuman, Chairman of the Airport Authority Board, introduced John Pisle who is a new member to the Board, replacing the seat previously held by Jerry Good. Mr. Pisle stated that he is businessman and pilot. Pisle stated that he is very interested in aviation and is looking forward to serving on the Board.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

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Kelli A. Singhaus  
Clerk of the Board

Approved by:

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt