

MINUTES OF SEPTEMBER 2, 2008, AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 2nd day of September, 2008 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Becky Laman.

Bruce Wells led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the August 28, 2008 meeting minutes. Motion seconded by Commissioner Bassitt. Minutes were approved unanimously.

Action Items:

Resolution #644-08. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #645-08. *Accept resignation on Mr. James E. Meredith as an Allen County Regional Airport Authority Board Member and appoints Jeffery L. Arthur to the Allen County Regional Airport Authority Board.*

The Board of Allen County Commissioners received a letter from the Allen County Regional Airport Authority requesting to fill the vacancy of James Meredith who has resigned effective immediately. The Allen County Regional Airport Authority and the Allen County Board of Commissioners have conducted interviews to fill this vacancy and appoints Mr. Jeffery L. Arthur to the Allen County Regional Airport Authority Board for a term effective immediately and expiring October 31, 2011.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimous.

Resolution #646-08. *Authorize intradepartmental transfers for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #647-08. *Approve a Supplemental Appropriation for the Felony Care & Subsidy Fund 2861.*

A written request from Julie Norberg, Co-Project Director, for the Felony Care & Subsidy Fund 2861, for an increase in the amount of \$4,000.00 in the Supplemental Appropriation making the new appropriation amount \$8,000.00 for unanticipated Revenue.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #648-08. *Approve a Supplemental Appropriation for the Girl Scouts Ditch # 1237 Fund 2236.*

A written request from Laura Clark, Account Clerk, for the Girl Scouts ditch #1237, for an increase in the amount of \$78.11 in the Supplemental Appropriation making the new appropriation amount \$234.33 to reimburse Rotary.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #649-08. *Approve a Supplemental Appropriation for the Karl Gierman Ditch #1043 Fund 2143.*

A written request from Laura Clark, Account Clerk, for the Karl Gierman Ditch #1043, for an increase in the amount of \$69.81 in the Supplemental Appropriation making the new appropriation amount \$1,472.45 to reimburse Rotary.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #650-08. *Approve a Supplemental Appropriation for the Foulkes Hartoon Ditch #1121 Fund 2121.*

A written request from Laura Clark, Account Clerk, for the Foulkes Hartoon Ditch #1121, for an increase in the amount of \$183.85 in the Supplemental Appropriation making the new appropriation amount \$5,365.88 to reimburse Rotary.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #651-08. *Approve a Supplemental Appropriation for the Ottawa River Enhancement #1239 Fund 4239.*

A written request from Becky Saine, County administrator, for the Ottawa River Enhancement #1239, for a new appropriation in the amount of \$30,365.00 for Allen Soil & Water to pay for a change order for the log jam project.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #652-08. *Accept bid and enter into contract with Hume Supply for the surfacing of the Bus Garage Site located at the Allen County MR/DD.*

Four (4) sealed bids were received by the Board and read aloud for the Bus Garage Site Improvement Project located at the Board of Mental Retardation and Developmental Disabilities as follows:

Hume Supply	\$152,640.22
Heater Excavating	\$179,630.50
Don Snyder Excavating UNL Inc	\$190,123.90
The Shelly Company	\$207,766.65

The Allen County Board of MR/DD has reviewed the above bids and it is the recommendation that the Board accepts bid and enters into contract with Hume Supply, Inc for an amount not to exceed \$152,640.22.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #653-08. *Accept Putnam County's Resolution authorizing to combine Dutch Run I #840 and Dutch Run II #887 Maintenance Funds.*

A Resolution from the Putnam County Commissioners, dated August 26, 2008, was received by the Board, authorizing to combine Dutch Run I # 840 and Dutch Run II # 887 Maintenance funds. The Putnam County Commissioners requested concurrence by the Allen County Commissioners as evidenced by their signatures of approval.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #654-08. *A request was made by the Clerk of the Board for a motion to remove this Resolution from the Agenda to obtain more information on the Change Order #1.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #655-08. *Authorize Change Order #1 to the contract with Sidney Electric Co. Inc for the Allen County Title & License Services Building.*

In response to a request for bids for the Allen County Title and License Services Building, an authorization was awarded by Resolution #322-08, dated May 1, 2008 to Sidney Electric Co. Inc. in an amount not to exceed \$222,800.00 for services. Sidney Electric Co. Inc has presented Change Order #1, increasing the contract by \$13,394.00 for a new contract amount of \$236,194.00 as follows:

1. Furnish and install necessary labor and materials to install 600 mcm copper in conduit from meter assembly to power company service pole. Add \$9801.00
2. Furnish and install all necessary labor and material to install conduit, wire, additional receptacles, cabling, additional tele/data receptacles and 1 additional 48 port patch panel and make final connections. Add \$6,593.00
3. Credit from contingency allowance. Deduct (3,000.00)

Garmann-Miller & Associates Inc, Architect has reviewed the above change order and recommends that Change Order #1 be accepted.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #656-08. *Authorize intradepartmental transfers for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #657-08. *Enter into an IV-D Service Contract between the Allen County Child Support Enforcement Agency and Basinger Process Service LLC.*

The Allen County Child Support Enforcement Agency requested to enter into a contract with Basinger Process Service, LLC to investigate and obtain service of process on the Title IV-D related cases on an hourly basis, which includes completion of time sheets and service logs for return to the CSEA, so that Allen County may be reimbursed with Federal funds for said services. The effective date of the contract shall be September 1, 2008 through August 31, 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #658-08. *Accept payment from the County Risk Sharing Authority for lightening damage repair to data radio base at the Sheriff's Department.*

The Board of County Commissioners has received a payment from County Risk Sharing Authority for lightening damage repair to data radio base at the Sheriff Department, Claim # 0110018773 in the amount of \$3,072.25.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #659-08. *Authorize Change Order #1 to the contract with Amour Fire Protection Inc. for the Allen County Title & License Services Building.*

In response to a request for bids for the Allen County Title and License Services Building, an authorization was awarded by Resolution #319-08, dated May 1, 2008 to Amour Fire Protection Inc in an amount not to exceed \$62,000.00 for services. Amour Fire Protection Inc has presented Change Order #1, for additional labor and materials to relocate the fire Department Connection which will add \$890.00 of which will be deducted from the contingency allowance; therefore this will cause no increase in the contract amount. Garmann-Miller & Associates Inc, Architect has reviewed the request for additional labor and materials and recommends that Change Order #1 be accepted.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Allen Soil & Water , Dan Ellerbrock : presented the following:

1. Requested approval of **Resolution # 660-08.** Authorize and direct County Auditor to issue notices of cash assessments for the Herron (Hollenbacher) Group Project #1247.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Allen County Sanitary Engineer's Office, Bruce Wells: presented the following:

1. Requested approval to furnish & install one three ton mini split system with remote control. The cost for this is #3,720.00.
2. Requested approval to furnish and install one exhaust fan with t-stat. The cost for this would be \$5,639.00.

C. Allen County Engineer's Office, Nathan Davis: presented the following:

1. Requested authorization to set date, time, and place for final hearing for the Crites Petitioned Ditch # 1244. Date to be September 30, 2008 @ 1:30 pm at the Amanda Twp House located at 690 S. Conant Road.

D. Buildings and Grounds, Dana Sterling: presented the following:

1. Requested approval of estimate from Peare One Construction, Inc for concrete pad for Allen County Juvenile Court.
2. Requested approval of estimate from All Temp Refrigeration, Inc for replacement of a 1.5 ton Trane heat pump at the Court of Appeals.
3. Requested approval of estimate from All Temp Refrigeration, Inc HVAC change out for the Allen County Ed Building on Slabtown Road.

4. Requested approval of estimate from Sonntag Doors for doors at Civic Center.
5. Requested approval of estimate from E. Lee Construction for roof repairs at the Allen County Garage.
6. Requested approval of estimate from Northwestern Ohio Security Systems, Inc for work at the Allen County Educational Center.

E. Allen County Community Development, Bruce Wells : presented the following:

- F. 1. **Request for authorization for various Program Income expenditures.**

218 Sunnydale, Elida - \$142.50 – electrical

A home rehabilitation project was completed for this property in 2004 under the FY'02 CDBG grant that included a full electrical upgrade. The homeowners recently experienced a minor fire that the fire department determined to have originated from an outlet. Sidney Electric, at my request, performed a service call, replaced the defective outlet and checked the wiring.

3407 Shearin Ave., Bath Township – estimate \$2,000 or less – sewer connection

This property is in the recently completed Early /Lutz Sewer Improvement Project and has not been connected to the sanitary sewer. The grant funds for this project for which this homeowner would have qualified, have been expended and we are out of CDBG Repair funds. To get this property connected should cost no more than \$2,000.

209 Chapman Ave., Bath Township – estimate \$1,000 or less – waterline repair

The County assisted with some plumbing and waterline repairs for this property in 2006 under the FY'04 HOME grant. The waterline has some joint problems and the homeowner is again without water. She is to get a quote for the repair which must be hand dus due to proximity to a gas line.

13679 Kolter Rd., Spencerville - \$11,362.50 – septic system

This homeowner was approved under the FY'07 CDBG home rehab program. As such, the program was to address an emergency septic situation and then complete the in house repairs to a furnace, wiring etc. The septic system was replaced, a note and mortgage signed but the homeowner has not been cooperative regarding following the procedures required to complete the project. After conversations with the ODOD, the project as it stands does not qualify as a rehab and we have been instructed to complete the project or cover it from Program Income, reimbursing the grant for costs incurred. I'm inclined to do the latter as experience tells me that problems going into one of these projects don't go away, they tend to grow.

Bruce requested that the Board authorize the expenditures for these projects from Program Income, Fund 2412. Note that these are working agreements or contracts between the homeowner and the contractor, not with the County.

1. 2. Update on the status of the bids for the FY'07 Formula, Bath Township Flood & Drainage Project.

Per previous discussion and authorization, bids were solicited for the Bath Township, FY'07 Formula Grant for construction and replacement of storm sewers in the Leland and Roberts Avenue area. Bids were open on august 11th with seven responses:

Don Snyder Excavating	\$108,301.00
Tom's Construction	\$103,984.00
H&K Construction	\$ 98,658.00
Hume Supply	\$ 97,267.70

Stum Construction	\$ 96,676.39
Bonamase Contracting	\$ 96,615.00
All Purpose Contracting	\$ 84,910.45

The low bid was determined to contain a rather substantial omission pertaining to pavement replacement. After communication with the contractor, he has submitted a written request to withdraw the bid.

The second low bidder did not acknowledge the Addendum, did not complete any of the bid cover page and submitted only the proposal pages from the bid book. The instructions to the bidders are specific as to requirements regarding completion of the forms and that the entire bid book is to be returned; the proposal pages are not (it's underlined in the instructions) to be removed from the bid book.

After conversations with the project engineer, Jim Myers of Kohl & Kali her Associates, and John Leahy Jr., Assistant County Prosecutor, the recommendation is that contract is awarded, subject to approval by the Bath Township Trustees, to the third lowest bidder, Stump Construction.

Announcements, Proclamations, Recognition and Commendations:

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Becky Laman
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt