

MINUTES OF SEPTEMBER 25, 2007 AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 25th day of September, 2007 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, County Administrator Becky Saine and Clerk of the Board Kelli Singhaus.

Mark Stockman led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the September 20, 2007 Agenda Meeting minutes. Commissioner Sneary seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #689-07. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #690-07. *Authorize an agreement for engineering services with Burgess & Niple for the Elm Street Bridge.*

Brion Rhodes, Bridge Engineer, requested the Board enter into an agreement with Burgess & Niple to perform an in-depth inspection and comparison study of the Elm Street Bridge at a cost of \$35,300, which will be funded through the Motor Vehicle Permissive Tax and License Plate fees.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #691-07. *Authorize the rejection of a bid for a 2007 Trailer Mounted Generator Set and authorize the Clerk of the Board to post notice and re-advertise to receive bids for same.*

Rick Boerger, Operations Manager, requested the rejection of a bid for non-conformance to bid specifications. The item will be re-advertised with a bid opening date of October 24, 2007 at 10:00 a.m.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #692-07. *Approve and authorize submission of an Addendum to Community-Based Corrections Programs 407 Subsidy Grant Agreement to the State of Ohio, Department of Rehabilitation and Correction.*

Sherry Buettner, Adult Probation, requested approval of this addendum. Said grant award shall be increased by \$4,880.00 from \$325,352.00 to \$330,232.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #693-07. *Approve and authorize submission of an Addendum to Community-Based Corrections Programs 408 Subsidy Grant Agreement to the State of Ohio, Department of Rehabilitation and Correction.*

Sherry Buettner, Adult Probation, requested approval of this addendum. Said grant award shall be increased by \$974.00 from \$64,959 to \$65,933.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Core Consulting (Not Present)

1. Request the approval of the final plat for Woodberry Creek Estates, Phase #1. (Will be placed on next agenda meeting)

B. Allen County Engineer's Office, presented the following:

1. Request to declare property obsolete that was acquired for the Eastown Road Improvement Project. Tim Piper, Allen County Engineer, stated that right-of-way was purchased for Phase 3 of the Eastown Road Improvement Project. Part of the right-of-way purchased included seven (7) parcels that must be removed; whether by purchase and moved to another location or demolished in order to begin the next phase of the project which is scheduled to begin next spring.
2. Request to enter into a Property Management Cost Proposal with Vandemark Property Management as it relates to the Eastown Road Improvement Project – Phase 3. Vandemark Realty will administer the sale of the homes through advertising, showing the home(s) as well as oversee the removal of the home(s) at a cost of \$12,099.01.
3. Request to adopt **Resolution #694-07**, submit application and execute contract with the Ohio Public Works Commission for State Issue 1 Funds for the Township Roads Resurfacing Project-2008. David Louth, Roadway Engineer, stated that this funding will require a 22.5% local match which will be paid from the twelve (12) townships with no county funds being used.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to submit application for State Issue I funds for Phase IV of the Eastown Road Improvement Project. Tim Piper, Allen County Engineer, requested to submit an application for State Issue I loan funds in the amount of \$1,000,000. The estimated construction cost is \$5,643,877 of which \$1,000,000 would be paid using State Issue 1 loan funds. Piper stated that the remaining cost of the project will be paid through federal funds with some local match monies. Construction is scheduled to begin in the spring of 2009 and be completed in the summer of 2010.

C. Bruce Wells, Sanitary Engineer's Office, presented the following:

1. Request to submit application for State Issue I funds for plant improvements at the Woodbriar Wastewater Treatment Plant. The departments plan is to upgrade the original structure of the plant in 2008. Said request is \$100,000 or 40% of the approximate \$250,000 needed to complete the project.
2. Request to authorize and direct the Allen County Auditor to place assessments for the Findlay Road Phase II Sewer Improvement Project on the 2007 real estate tax duplicate. The collection of cash assessments has expired in which \$0.00 was received. The request is to certify \$440,434.16 for collection on the 2007 real estate tax duplicate. An agricultural district has been established in which \$58,467.04 will be deferred in accordance with Section 6117.061 and 6117.062 of the Ohio Revised Code.

D. Bruce Wells, Community Development, presented the following:

1. Request authorization for the issuance of a new ditch note. Wells stated that a short term note is required to fund ditch projects through the County Engineer's Office and the Soil and Water Office. Six (6) projects will be included in the note totaling \$508,500. From that amount, \$20,000 will be used to call an engineering note on the Airport Ditch for a new net debt of \$488,500.

2. Request authorization for the renewal of a note maturing on October 18, 2007. A one-year note will be maturing that was issued for \$1,700,000 for the Thayer Road, Perry Schools Sewer and Jackson Auglaize Sewer Projects. \$400,000 was called on Thayer Road earlier in the year and the plan is to pay down a total of \$113,500 on the sewer projects for a renewal amount of \$1,186,500.
3. Request authorization for the renewal of a note maturing on November 11, 2007 with additional funding of \$700,000. A one-year note will be maturing that was originally issued for \$2,770,000 for the Findlay Road Sewer, American II WWTP and the I & I Elimination Projects. \$165,000 has been called for the American II plant to reduce the balance to \$2,605,000. An additional budgeted \$700,000 is being requested for the I & I Elimination Projects for a new note of \$3,305,000.
4. Request authorization to combine three (3) notes into a single, one-year note. A note was issued within the last year or so for \$4,490,000. A total of \$678,500 will be paid down. New funding requests total \$1,188,500. The new net total is \$5,000,000 which is a net increase of \$510,000. The rate quoted for this note is 3.40% for one year.
5. Request a CDBG administrative contract with WSOS for the FY'07 housing grant. Wells stated that a contract was entered into with WSOS for the preparation and submission of the FY'07 CHIP Grant application at a cost of \$4,500. Subject to approval of the grant in which the county just received, a contract for administrative service would be entered into with WSOS for an amount not to exceed \$58,000. This grant covers a period beginning September 1, 2007 through August 31, 2009. Funding will come from CDBG, HOME and the Ohio Housing Trust Fund. WSOS has presented a proposed contract divided as follows: 1) \$56,000 for Administration which includes the application, preparation, client intake, application processing and reporting function as well as sub contracts with LACCA for intake services and Fair Housing; 2) \$63,500 for soft costs which includes all field work such as inspections, contractor oversight, lead work and documentation; 3) \$10,000 for Planning which is the preparation of the CHIS (Community Housing Improvement Strategy) application that is due again in 2009. At the County's requests, WSOS is subcontracting with LACCA for intake and initial client contact activity. The County will also contract separately with LACCA for Fair Housing activities.

E. Judge Richard Warren, Common Pleas Court, presented the following:

1. Request to enter into an agreement with Ohio Department of Rehabilitation and Correction for Community Control/Probation Services. Through this agreement the State will provide such services as Pre-Sentence investigations, Post-Sentence investigations, Offender Background Investigations, Expungement investigations; Victim Impact Statements, PSI summary, Supervision services for offenders placed on probation, community control or treatment, etc. at no cost to the County. The County in turn will provide resource services to the State in order to have an effective program.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt