

MINUTES OF SEPTEMBER 27, 2007 AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 27th day of September, 2007 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, County Administrator Becky Saine and Clerk of the Board Kelli Singhaus.

Brad Core led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the September 25, 2007 Agenda Meeting minutes. Commissioner Sneary seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #695-07. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #696-07. *Authorize intradepartmental transfers.*

Transfer requests were made from Bruce Wells, Community Development Coordinator, from the Alpha Contract/Services Fund 4144 and from Jeannie Stahl, Board of MR/DD, from the Family Resource Fund 2075.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #697-07. *Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.*

Bruce Wells, Business Manager, requested a transfer of \$500,000 to fund various departmental projects and cover debt service.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #698-07. *Supplemental appropriation for the Prosecutor's Fund 2824.*

Juergen Waldick, Allen County Prosecutor, requested an increase in the appropriation of \$15,000 for a new appropriation of \$35,000. This additional appropriation was needed for current operations.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #699-07. *Supplemental appropriation for the Downtown Parking Fund 3003.*

Becky Saine, County Administrator, requested an increase in the appropriation of \$499.50 for a new appropriation of \$49,952.50. This additional appropriation is necessary for the payment of December 2007 interest on bonds.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #700-07. *Supplemental appropriation for the Dog Park Fund 2008.*

Becky Saine, County Administrator, requested a total new appropriation of \$3,000.00 due to the creation of a new fund.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #701-07. *Supplemental appropriation for the \$2 Conveyance Fee Fund 2401.*

Becky Saine, County Administrator, requested an increase in the appropriation of \$1,777.00 for a new appropriation of \$30,777.00. This increase in the appropriation was needed for services as it relates to the LCI Task Force.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #702-07. *Authorize and direct the Allen County Auditor to collect and place assessments for the Findlay Road Phase II Sewer Improvement Project on the 2007 real estate tax duplicate.*

Steve Kayatin, Allen County Sanitary Engineer, requested the certification of a total amount of \$440,434.16 plus interest for the Findlay Road Phase II Sewer Improvement Project. Kayatin also requested a deferment of assessments for all agricultural district property in the amount of \$58,467.04.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #703-07. *Authorize an agreement with the State of Ohio, Ohio Department of Rehabilitation and Correction. for Community Control/Probation Services.*

Richard Warren, Allen County Common Pleas Court Judge, requested approval of this agreement. Said agreement provides investigatory and supervisory services to the local courts from the State at no cost to the county. Said agreement commences October 1, 2007 and expires September 30, 2009.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #704-07. *Declare personal property obsolete and authorize sale of same by sealed bid.*

Seven (7) properties (homes) were acquired by the County as part of the Eastown Road Improvement Project. In order to complete Phase IV of the project, the homes must be sold and moved and/or demolished.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #705-07. *Authorize an agreement with Vandemark Property Management for the Eastown Road Improvement Project.*

Kelli Singhaus, Clerk of the Board, requested the resolution be removed from the agenda until the next meeting to allow additional review of the agreement.

Resolution #706-07. *Authorize the Allen County Engineer to submit an application to the Ohio Public Works Commission for State Issue I loan funds for the Eastown Road Improvement Project – Phase IV.*

Mark Stockman, Chief Deputy Engineer, requested to submit an application for a loan in the amount of \$1,000,000 to assist with construction costs associated with Phase IV of the Eastown Road Improvement Project.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #707-07. *Authorize the Allen County Sanitary Engineer to submit an application to the Ohio Public Works Commission for State Issue I funds for the Woodbriar Wastewater Treatment facility.*

Steve Kayatin, Sanitary Engineer, requested to submit an application for State Issue I funds in order to obtain funding assistance with the construction/replacement of the original Woodbriar Wastewater Treatment facility structure.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Brad Core, Core Consulting, presented the following:

1. Request to adopt **Resolution #708-07**, approval of the final plat for Woodberry Creek Estates, Phase #1. Brad Core stated that the Regional Planning Commission and the Allen County Engineer have approved the plat and per Section 711.041 of the ORC, it is required to come before the Board for final approval.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Dana Sterling, Building and Grounds, presented the following:

1. Request to enter into an agreement with Historical Design Group. Sterling stated that this firm will evaluate the exterior of the courthouse and submit a report of their findings at a cost of \$1,000. This evaluation will include roof replacement, gutters, clock tower, sheet metal, etc.
2. Request to advertise to receive bids for roofing replacement at the Civic Center. Sterling stated that this project will consist of complete replacement of the original Civic Center and not the addition. Project is estimated to be \$430,000 and will include a 15 year warranty on the roof. Bids are to be opened October 19, 2007 at 10:30 a.m.

C. Brad Niemeyer, Sanitary Engineer's Office, presented the following:

1. Request to amend the contract with URS Corporation for the Allen County Sanitary Engineering Department's Administration Office and Vehicle Service/Storage Building Project. Niemeyer requested the principal contract amount be increased from \$249,330 to \$267,990, resulting in a total increase of \$18,660.00. This is a result of some clean-up items as a result of their building.

- D. 1.** Request to approve a Security Agreement and Assignment of Agreement between Plus Management Services, Inc. and JP Morgan Chase Bank NA. This agreement has been reviewed by Greg Antalis, Assistant Prosecuting Attorney, and has been recommended to approve same. This agreement is necessary as it is part of the conditions for Plus Management Services Inc. in obtaining permanent financing

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations

The Clerk of Board made an announcement that on October 1, 2007 at 7:00 p.m. there will be a groundbreaking ceremony for the new Dog Park on Seriff Road.

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt