

MINUTES OF OCTOBER 18, 2007 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 18th day of October, 2007 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine and Clerk of the Board Kelli Singhaus.

Bart Mills led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the October 16, 2007 Agenda Meeting minutes. Commissioner Reiff seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #747-07. Authorize training, seminar and travel related expenses for various departments.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #748-07. Authorize intradepartmental transfers.

Becky Saine, County Administrator, requested the transfer of \$2,000 from Contingencies to the Treasurer – Bank Service Fee account due to the underestimation of bank service fees for 2007.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #749-07. Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Wastewater Collection CIP Fund 5405.

Bruce Wells, Business Manager, requested a warrant of transfer in the amount of \$65,000 to fund the balance of the cost to replace the Indianbrook Pump Station.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #750-07. Authorize payment of an administrative fee to the Cooperative Purchasing Program.

Said payment is in the amount of \$300 for a period beginning July 1, 2007 through June 30, 2008.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #751-07. Approve five (5) permanent right-of-way easements for County Road Purposes on Conant Road in Amanda Township.

David Louth, Roadway Engineer, requested these easements for the installation of a new drainage tile and the reconstruction of the roadside ditch along Conant Road. Said easements are in the amount of \$1.00 each.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. **Bruce Wells, Sanitary Engineer's Office**, presented the following:

1. Request to employ a temporary engineering assistant. Wells requested the approval to employ Ross Arnold as a temporary engineering assistant beginning October 23, 2007 through January 11, 2008. Mr. Arnold worked as a summer engineering intern within the department and did a great job updating the department's GIS system. Mr. Arnold is currently attending Rhodes State College and is in his second year in the GIS Technologies program.
2. Request to certify delinquent sewer services charges and delinquent debt services for the Village of Cairo to the Allen County Auditor's Office for collection. The amount being certified for the sewer service charges is \$384,621.04 and the Village of Cairo debt service is \$8,787.00. These amounts represent unpaid customer billings due for the third and fourth quarters of 2006 and the first and second quarters of 2007. The certification amounts increased proportionately to the higher base sewer rates over the past couple of years. The certification amounts are somewhat higher due in part to an earlier cut off date for payment to accommodate the conversion of the new real estate system.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt