

MINUTES OF NOVEMBER 25, 2008, AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 25th day of November, 2008 with the following members present: Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine, and Clerk of the Board Becky Laman.

Mary Early led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the November 18, 2008 meeting minutes. Motion seconded by Commissioner Bassitt. Minutes were approved unanimously.

Action Items:

Resolution #893-08. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #894-08. *Authorize intradepartmental transfers for various departments.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #895-08. *Approve a Supplemental Appropriation for the County Water fund 5036..*

Bruce Wells, Business Manager requested an increase supplemental in an amount of \$18,000.00 to cover negative balance in the Apollo Waterline Fund 3800.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #896-08. *Accept Addendum #1 to the Agreement with Kohli & Kaliher Associates, Inc to provide professional services for the Eastown Road Project Phase 1&2.*

Mark Stockman, Allen Chief Deputy County Engineer, has submitted written communication to the Board requesting the approval of Addendum No. 1 for the ongoing services of Eastown Road Improvement Project Phase 1&2 in an amount not to exceed \$24,600 for a new contract amount of \$45,600.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #897-08. *Approve the reappointment of Scott Koenig to the Port Authority Board.*

A written correspondence was received from Jeffery Sprague, Port Authority Chairman recommending the reappointment by the Board of Commissioners of Scott Koenig to the Port Authority Board for a four year term. This term began September 15, 2008 and commence on September 14, 2012.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #898-08. Authorize and direct the County Auditor to issue notices of cash assessments for the Edwin “Rink” Warrington Petition Ditch #1236.

Nathan Davis, Assistant Drainage Engineer, requested that the Board authorize and direct the county auditor to issue notices of cash assessments for the Edwin “Rink” Warrington Petition Ditch # 1236 as follows: assessments in the amount of \$1,000.00 or less are to be paid in full within the first year, assessments \$1000.01 - \$5,000.00 are to be payable over three (3) years, and assessments \$5,000.01 and above are payable over a period no longer than five (5) years. All cash payments must be received by December 31, 2008. The County Auditor is authorized and directed to place the unpaid balance with interest upon the 2010 tax duplicate to be paid collected in 2009.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #899-08. Authorize and enter into contract with All-Temp Refrigeration Inc for the installation of a duct heater at the Allen County Museum.

A proposal from All-Temp was received to furnish and install a duct heater at the Allen County Museum. It was recommended by Dana Sterling, Superintendent of Building and Grounds that the Board of Commissioners accepts and enters into a contract with All-Temp Refrigeration, Inc. in the amount of \$9,111.00 for the installation of a duct heater.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #900-08. Authorize and enter into contract with E. Lee construction Inc for gutter repairs at the Allen County Garage.

A proposal from E Lee Construction Inc was received for gutter repairs at the Allen County Garage. It is the recommendation of Dana Sterling, Superintendent of Building and Grounds that the Board of Commissioners accepts and enters into a contract with E Lee Construction Inc. in the amount of \$3,860.00 for the gutter repairs.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #901-08. Authorize a warrant to advance funds from the Sanitary Engineering Department Surplus Fund 5035 to the Delmar Sewer Fund 4501.

Bruce Wells, Business Manager, is requested that the Board authorize to advance \$6,000.00 to cover the December bond payment due to a timing shortfall on debt service collections from property owners.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

- A. Allen County Sanitary Engineer Department, Bruce Wells:** presented the following:
1. Requested approval to enter into contract with Kohli & Kaliher for engineering services to complete final design services for the proposed Emergency Backup Generator for the EMA Recovery Site located at the Sanitary Engineer’s Administration Office Site. All engineering services will be completed at a cost not to exceed \$16,000.00. The budget to complete this project, including necessary site work, utility extensions, generator acquisition, and landscaping, is \$83,000.00. The EMA has secured a grant to fund \$45,000.00 of the project. It is the intent of the Sanitary Engineer’s Office to fund the remaining balance.

B. Allen County Engineer's Department, Brion Rhodes: presented the following:

1. Requested approval of one Easement for County Road Purposes and one Work Agreement between Allen County and Janet L. Anthony. Said documents are necessary for the construction of a new culvert on Hardin Road over an intermittent waterway in Auglaize Township.
2. Requested approval of the Engineer's Estimate of \$84,932.20 for the Force Account repair work on the Thayer Road Truss Deck. This estimate includes all material and labor necessary to repair the steel deck and superstructure. This repair is necessary because the steel deck and stringers supporting the deck have deteriorated to the point where they need replaced. This truss bridge is located on Thayer Road just north of the intersection with S.R. 81 in Bath Township; Allen County, Ohio.

C. Family and Children First, Mary Early: presented the following:

1. Requested approval for a modification to a Subsidy Agreement by and between the Ohio Department of Health and the Allen County Commissioners. This modification is being executed to reduce funding from \$111,716.99 to \$105,992.00 for the period July 1, 2008 through June 30, 2009 to provide services for expectant parents; newborns and their families; and infants and toddlers at risk for developmental delays.

D. Community Development, Bruce Wells: presented the following:

1. Requested the Board to authorize the expenditure of \$600.00 from Program Income to cover a furnace repair at an East Pearl Street, Beaverdam location.
2. Requested authorization to proceed with a credit of \$3,863.00 to a mortgage on an East 12th street property which has a first mortgage in favor of Allen County.
3. Requested authority to agree to a release of the County's mortgage on a North Oak Street, Harrod property.

E. Buildings and Grounds, Dana Sterling: presented the following:

1. Requested to enter into an agreement with W.W, Williams for preventative Maintenance and Operational Inspection Services for the emergency generator sets at the Jail, Civic Center, Juvenile Center, and Allen County Garage.

Announcements, Proclamations, Recognition and Commendations:

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Becky Laman
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt