

## **MINUTES OF NOVEMBER 27, 2007 AGENDA MEETING**

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 27th day of November, 2007 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine and Clerk of the Board Kelli Singhaus.

Scott Ferris led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the November 20, 2007 Agenda Meeting minutes. Commissioner Bassitt seconded the motion. The minutes were approved as submitted with Commissioner Sneary abstaining from the vote.

### **Action Items:**

**Resolution #825-07. *Authorize training, seminar and travel related expenses for various departments.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #826-07. *Authorize intradepartmental transfers.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #827-07. *Authorize the certification of the County Highway System Mileage Report to the Director of the Ohio Department of Transportation.***

The amount of miles being certified is 342.18.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously with Commissioner Sneary abstaining from the vote.

**Resolution #828-07. *Authorize the waiver of the employee health insurance premiums for the month of December, 2007.***

Commissioner Bassitt stated that the health insurance committee has recommended that the employee health insurance premiums be waived based on the fact that it was a good year and the employees utilized the system wisely.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #829-07. *Authorize the Allen County Health Insurance rates for 2008.***

Health insurance rates for 2008 were established for all groups that fell under the CEBCO program except for the Allen County Health Department. Said rates reflect a minimal increase.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #830-07. *Authorize a warrant of transfer from the Board of MR/DD Fund 2018 to the Residential Services Fund 2077.***

Martha Nance, Allen County Board of MR/DD, requested a transfer in the amount of \$4,212.35. This was necessary to transfer state match funds for supported employment back to Fund 2077.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #831-07. *Approval of the Intercreditor Agreement with Plus Management Services, Inc. JP Morgan Chase Bank NA, West Central Partnership Inc., the U.S. Small Business Association and the D'Arcy Fund, Inc.***

After review by the County Administrator and Assistant Prosecuting Attorney, this agreement is being entered into as a result of the now completed construction project of Plus Management Services, Inc.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #832-07. *Amend Resolution #781-07, enter into an agreement with the Central Railroad Company of Indianapolis dba The Chicago, Fort Wayne & Eastern Railroad for the reconstruction of an existing grade crossing at the intersection of Eastown Road.***

This resolution amendment is to correct what the amount of \$241,425 reflected, which should have been for the cost of the flasher and gates for the new crossing. This amendment also includes an additional cost of \$210,250 to construct a five (5) lane crossing bringing the total cost of the agreement to \$451,675.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #833-07. *Supplemental appropriation for Various Ditch Funds.***

Laura Clark, Account Clerk, requested a total increase of \$10,935.09 in various ditch funds. This is necessary to cover expenses for year end.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #834-07. *Supplemental appropriation for the Domestic Relations Court Computerization Fund 2706.***

Matt Staley, Domestic Relations Judge, requested an increase in the appropriation of \$35.00 for a new appropriation of \$1,938.96. This is necessary to cover expenses for year end.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #835-07. *Supplemental appropriation for the Ramser Ditch Fund 4245.***

Becky Saine, County Administrator, requested an increase in the appropriation of \$8,104.33 for a new appropriation of \$20,508.00. This is necessary to repay an advance appropriation.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #836-07. *Supplemental appropriation for the Capital Improvement fund 4017.***

Becky Saine, County Administrator, requested an increase in the appropriation of \$150,000 for a new appropriation of \$475,996.24. This is necessary for the roofing project contract.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #837-07. *Supplemental appropriation for the Wireless Surcharge Fund 2096.***

Judge Ellison, Fiscal Manager, requested an increase in the appropriation of \$86,415.72 for a new appropriation of \$282,415.72. This is necessary to enter into contract with Embarq for the 911 system upgrade.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. County Engineer's Office, presented the following:**

1. Request to accept bid and enter into contract for the Thayer Road Improvement Project – Phase 2. David Louth, Design Engineer, stated that four (4) bids were received with one (1) of those bids being incomplete. The low bidder was R.D. Jones Excavating, Inc. in the amount of \$867,902.81 who was also the contractor that was awarded the first phase of this project. R.D. Jones Excavating is planning on beginning phase 2 as early as December, 2007. The actual road work/paving will not begin until spring. Completion date of said project is scheduled for August 1, 2007.
2. Request to approve Change Order No. 1 – Final for the Metcalf Street Bridge Project. Brion Rhodes, Bridge Engineer, stated that the change order resulted in (\$81,555.00) of non-performed items and \$151,843.65 of additional items and quantities for an additional change order amount of \$72,675.16. The additional work amount resulted in repairs to the guardrail that was damaged as well as repair to deteriorated concrete. The final contract amount is \$2,559,641.78 with 95% of the project being federally funded. The county's financial responsibility for the project is \$42,000.

**B. Steve Kayatin, Sanitary Engineer, presented the following:**

1. Request to make application to the Allen Water District for inclusion of certain territory within Allen County into the Allen Water District. Kayatin stated that this resolution will transfer certain County water service area (Camden Ridge Subdivision and Whispering Creek Subdivision Developments) into the Allen Water District area. Kayatin recommended to the Board that these two service areas be added to the Allen Water District service area for continued efficient and effective water service for the customers of these two developments. In order to accomplish this, a short study must be completed to evaluate the feasibility for transfer of the territory to the Allen Water District and then make application to the Allen Water District to complete a transfer if territory. Glen Hastings from the Allen Water District stated that this transfer is what is needed to best serve the people in general.

**Announcements, Proclamations, Recognition and Commendations**

Scott Ferris, Children Services, spoke on program eligibility changes to the Kinship Permanency Incentive Program. This program supports relatives/kin who take in grandchildren/nieces/nephews and gain legal custody or legal guardianship. Under this program, the family receives an initial payment of \$1,000 and then \$500 every six (6) months up to \$3,500 to assist with expenses. Families of 22 children have qualified and received assistant under this program in Allen County.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt