

## **MINUTES OF NOVEMBER 29, 2007 AGENDA MEETING**

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 29th day of November, 2007 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Clerk of the Board Kelli Singhaus.

Bruce Wells led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the November 27, 2007 Agenda Meeting minutes. Commissioner Sneary seconded the motion. The minutes were approved as submitted.

### **Action Items:**

#### **Resolution #838-07. *Authorize training, seminar and travel related expenses for various departments.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #839-07. *Authorize intradepartmental transfers.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #840-07. *Approval of the Allen County Health Department health insurance rates for 2008.***

The approval of this resolution establishes the employee/employer share of the health insurance premium for 2008.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously with Commissioner Sneary abstaining from the vote.

#### **Resolution #841-07. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Wastewater Collection CIP Fund 5405.***

Bruce Wells, Business Manager, requested a warrant of transfer in the amount of \$400,000 to fund a portion of the cost to relocate the sanitary sewer for the Eastown Road widening project.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #842-07. *Authorize Change Order #1-Final with M & J Construction Co. for the Metcalf Street Bridge Project.***

Brion Rhodes, Bridge Engineer, submitted Change Order #1-Final for (\$81,555.00) of non-performed items and \$151,843.65 for additional items for a total increase in the project of \$72,675.16. The final contract amount including the change order is \$2,559,641.78.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #843-07. *Accept bid and enter into contract with R.D. Jones Excavating, Inc. for the Thayer Road Improvement Project – Phase 2.***

Four (4) bids were received for the project. David Louth, Design Engineer, requested a contract be entered into with R.D. Jones Excavating, Inc. in the amount of \$867,902.81.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #844-07. *Authorize submission of an application to the Allen Water District for inclusion of certain territory within Allen County into the Allen Water District.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #845-07. *Approval of an animal claim.***

The Allen County Dog Warden’s office submitted a claim for one (1) Silver Martin show rabbit in the amount of \$50.00 and one (1) California Buck show rabbit in the amount of \$20.00 for a total claim of \$70.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Bruce Wells, Community Development Coordinator, presented the following:**

1. Request to use Program Income funds toward tree removal in Delphos. An elderly lady residing in Delphos requested assistance for the removal of two (2) trees. Total cost for the removal of the trees is \$800. The homeowner has applied for grant assistance for home repairs and appears to qualify though the application is pending. In order to ease the payment burden, Wells requested \$400 of Program Income funds be used for the tree removal.
2. Request to submit a request to amend the Allen County Community Housing Improvement Strategy (CHIS). Allen County currently has a CHIS program in place which includes all of Allen County with the exception of the City of Lima. Allen County’s CHIS plan does not exclude the Van Wert County portion of Delphos, but it is an Allen County document, so for housing grant purposes, it is not permitted to complete repairs or assist with Habitat builds in the Van Wert County portion of Delphos. The County can repair a street in the Van Wert County portion of Delphos with Formula funds but can’t fix a roof on a house on the same street because of the county line issue. Since Van Wert County’s CHIS excludes the City of Delphos, it was requested that the Board authorize an amendment to the Allen County CHIS to include the Van Wert County portion of the City of Delphos to address this issue.

**Announcements, Proclamations, Recognition and Commendations**

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt