

MINUTES OF DECEMBER 6, 2007 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 6th day of December, 2007 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Clerk of the Board Kelli Singhaus.

Bruce Wells led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the November 29, 2007 Agenda Meeting minutes. Commissioner Reiff seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #847-07. Authorize training, seminar and travel related expenses for various departments.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #848-07. Authorize intradepartmental transfers.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #849-07. Supplemental appropriation for the 4th Street/Bowman Road Sewer Project Fund 4003.

Bruce Wells, Business Manager, requested an increase in the appropriation of \$4,500 for a new appropriation of \$26,400. This is necessary to cover a note principal payment on the 4th Street/Bowman Road Sewer Project.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously with Commissioner Sneary abstaining from the vote.

Resolution #850-07. Supplemental appropriation for the Food Service Fund 8811.

Martha Burklo, Fiscal Officer, requested an increase in the appropriation of \$25,000 for a new appropriation of \$276,000. This is necessary due to receipts being greater than estimated revenue.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #851-07. Supplemental appropriation for the Public Health Fund 8823.

Martha Burklo, Fiscal Officer, requested an increase in the appropriation of \$19,000 for a new appropriation of \$117,667. This is necessary due to receipts being greater than estimated revenue.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #852-07. Supplemental appropriation for the Discretionary Juvenile Accountability Block Grant Fund 2871.

Dawn Daniel, Business Officer Director, requested an increase in the appropriation of \$3,845.25 for a new appropriation of \$35,317.25. This is necessary for the appropriation of monies received.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #853-07. *Supplemental appropriation for the Mixed Enforcement Fund 2830.*

Judy Ellison, Fiscal Manager, requested a new appropriation of \$37,202.98. This is necessary for the transfer of grant reimbursement to Sheriff's payroll reimbursement.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #854-07. *Supplemental appropriation for the MR/DD Fund 2018.*

Martha Nance, Business Director, requested an increase in the appropriation of \$37,413 for a new appropriation of \$511,438. The increases to the appropriation are to cover higher than anticipated expenses from when originally budgeted, utilizing more services provided by Spanish interpreters and to cover unexpected payouts due to staff terminations.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #855-07. *Authorize membership and payment of dues to the Ohio County Dog Wardens Association.*

The amount of dues is \$250.00 for calendar year 2008.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #856-07. *Authorize Change Order #1 – Final with R.D. Jones Excavating for the FY'06 Formula Grant – Village of Harrod – Flood & Drainage Project.*

Bruce Wells, Community Development Coordinator, requested approval of change order #1 – final in the amount of \$7,230 for a new contract price of \$55,432 to be paid from the FY'06 Formula Grant allocation to the Village of Harrod.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #857-07. *Authorize the issuance of a \$1,905,000 Various Purpose Note to renew a note maturing on December 12, 2007.*

This note consists of various storm water improvement projects.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #858-07. *Authorize the issuance of a \$750,000 Various Purpose Note to call a note maturing on April 4, 2008.*

This note consists of various ditch improvement projects.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #859-07. *Authorize the issuance of a \$25,000 Ditch Improvement Note to fund engineering for the W.B. Berryman Ditch Project.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #860-07. *Authorize the issuance of a \$2,680,000 Various Purpose Note to combine the three previous issuances.*

This resolution is rolling the above three resolutions into one issuance totaling \$2,680,000.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #861-07. *Authorize the appointment of members to the North Central Ohio Solid Waste Policy Committee.*

Communication was received from the North Central Ohio Solid Waste Management District requesting the appointment of Joe Bishoff to represent the Public sector and the appointment of Jerry Neumeier as Member-at-Large for terms commencing immediately and expiring October 31, 2009.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #862-07. *Accept proposal and authorize the Allen County Sheriff to enter into contract with Embarq for the E-911 System Upgrade/Replacement.*

Major Jerry Morris, Allen County Sheriff's Office, requested the approval of a contract with Embarq for equipment upgrade and replacement to the current E-911 system at an amount not to exceed \$133,541.36.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #863-07. *Amend Resolution #809-07, authorize the renewal of the Allen County employees' optical care with Vision Service Plan.*

Nicole Ward, Benefits Coordinator, has requested a slight amendment to the monthly rates for optical care with VSP. This is necessary for accounting purposes.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #864-07. *Authorize the submission of a request to amend the Allen County Community Housing Improvement Strategy (CHIS).*

Bruce Wells, Community Development Coordinator, requested an amendment to the CHIS to include the entire City of Delphos.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #865-07. *Authorize commitment of Program Income Funds for property repairs on E. 4th Street, Delphos, Ohio.*

Bruce Wells, Community Development Coordinator, requested the expenditure of \$400 from Program Income funds for payment to S & S Tree Services to assist with tree removal at a home located on E. 4th Street, Delphos, Ohio.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #866-07. *Approve a three (3) day working suspension of an employee at the Allen County Child Support Enforcement Agency.*

This is at the request of Lisa Merkle, Director, for a three (3) day working suspension of an employee in which the employee will forfeit 24 hours of vacation accrual.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #867-07. *Appoint Steven L. Diller to the WORTH Center Board.*

John Leahy Sr. submitted a requested to re-appointment Steve L. Diller to a three (3) year term on the WORTH Center Board. Said term commences November 1, 2007 and expires October 31, 2010.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #868-07. *Authorize an agreement for professional services with LJB, Inc. for the Civic Center Roofing Replacement Project.*

Dana Sterling, Building and Grounds Superintendent, requested an agreement be approved with LJB, Inc. in an amount not to exceed \$18,200 for services as it relates to the Civic Center Roofing Replacement Project.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Bruce Wells, Community Development Coordinator, presented the following:

1. Request to authorize the publication of a "Combined Notice" related to the environmental review requirements of the FY'07 Formula Grant. Preliminary to the request for the release of funds from the Ohio Department of Development for the FY'07 Formula Grant, an environment assessment is required for the Bath Township Drainage Project in the Leonard and Robert Avenues area. Publication is required to inform the public of the intent to request the release of funds for the project and to advise that no significant environmental findings were determined. Wells anticipates publishing the notice December 17, 2007.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt