

MINUTES OF DECEMBER 20, 2007 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 20th day of December, 2007 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and County Administrator Becky Saine.

Rhonda Eddy led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the December 18, 2007 Agenda Meeting minutes. Commissioner Sneary seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #910-07. Authorize training, seminar and travel related expenses for various departments.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #911-07. Authorize intradepartmental transfers.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #912-07. Supplemental appropriation for the West Side of Interstate Fund 4073.

Barb Showalter, Account Clerk, requested an increase in the appropriation of \$2,509.49 for a new appropriation of \$4,237.40. This additional appropriation was needed to reimburse for drainage work on the property.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously with Commissioner Sneary abstaining from the vote.

Resolution #913-07. Supplemental appropriation for the American II CIP Fund 5406.

Bruce Wells, Business Manager, requested an increase in the appropriation of \$5,884,078.14 for a new appropriation of \$14,284,078.14. This increase was necessary to meet year end expenses.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #914-07. Accept payment from County Risk Sharing Authority for reimbursement of lost rent at the Allen County Airport.

A check was received in the amount of \$25,744.34 from CORSA to be reimbursed to the Allen County Airport for lost rent.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #915-07. Authorize the renewal of the Boiler & Machinery Policy with Cincinnati Insurance Company.

An invoice was received for the renewal of boiler & machinery insurance through Folsom-Somerville Insurance Agency in the amount of \$21,600.00 for a period commencing October 1, 2007 through October 1, 2008.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #916-07. *Authorize Change Order #1-Final with Hume Supply, Inc. for the FY'06 Formula Grant – Village of Cairo Flood & Drainage Project.*

Bruce Wells, Community Development Coordinator, requested the approval of Change Order #1-Final for a net decrease of \$2,081.50 for a new contract amount of \$40,787.50. The grant allocation was in the amount of \$37,000 with the balance of the contract to be paid by the Village of Cairo.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #917-07. *Authorize the Allen County Community Development Coordinator to advertise a Request for Qualifications and Proposals for the FY'08 CDBG Formula Program.*

Bruce Wells, Community Development Coordinator, requested to advertise to receive Request for Qualifications for various technical and administrative services related to the CDBG FY'08 Formula Program application.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #918-07. *Authorize the establishment of a deposit account for retainage for Peterson Construction, Inc. as it relates to the American II Wastewater Treatment Plant Improvements Project.*

Bruce Wells, Business Manager, requested the establishment of an escrow account for the deposit of retainage due Peterson Construction, Inc. upon completion of fifty percent of the contract.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #919-07. *Authorize request to administer the Community Development Block Grant Revolving Loan Funds.*

The Port Authority of Allen County has been administering these funds which are used to provide low-interest loans for local businesses in Allen County. The Board wishes to transfer the authority to the county for administering said funds by December 31, 2007.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #920-07. *Amend Resolution #868-07, authorize an "Agreement for Professional Services" with LJB, Inc. for the Civic Center Roofing Replacement Project.*

Dana Sterling, Building and Grounds Superintendent, requested an additional \$8,113.00 for previous services rendered, increasing the contract to \$26,313.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Rhonda Eddy, Allen County Treasurer, presented the following:

1. Request to enter into a software agreement with Manatron, Inc. for an additional module to the new MVP real estate system for foreclosure tracking. Eddy stated that this module is needed to track foreclosures. The total cost is \$5,700.

B. Lynn Shock, Department of Job and Family Services, requested the following:

1. Request to amend contract with NET, Inc. This amendment to the contract will change the termination date from December 31, 2007 to June 30, 2008. The amendment will also increase the contract by \$50,000 from \$50,000 to an amount not to exceed \$100,000.
2. Request to amend various daycare contracts. The following contract will be effective December 30, 2007: 1) Shekeree Sanders dba AAA Kiddie Kare – increase the contract by \$35,000 from \$100,000 to \$135,000; 2) First Church of God Learning Tree Child Care Center – increase by \$10,000 from \$25,000 to \$35,000; 3) G. Patricia LaBauve dba It Takes a Village Child Care – increase by \$20,000 from \$35,000 to \$55,000; 4) Lima Allen Council on Community Affairs dba Central Head Start – increase by \$25,000 from \$20,000 to \$65,000; 5) First Baptist Day Care – increase by \$40,000 from \$100,000 to \$140,000; and 6) St. Rose Church dba St. Rose Childrens’ Place – increase by \$8,000 from \$10,000 to \$18,000.
3. Request to adopt the Salary, Wage Scale and Compensation Practices for non-bargaining unit employees. This results in an increase of 3% each year for a period of three (3) years.
4. Request to amend a contract with Heir Force Academy, Inc. This contract amendment increases the contract by \$45,000 from \$100,000 to \$145,000 effective December 30, 2007.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Becky Saine
Asst. Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt