

MINUTES OF DECEMBER 30, 2008, AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 30th day of December, 2008 with the following members present: Commissioner W. Dan Reiff, Commissioner Greg Sneary, Commissioner Sam Bassitt, County Administrator Becky Saine, and Clerk of the Board Becky Laman.

Russ Decker led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the December 23, 2008 meeting minutes. Motion seconded by Commissioner Bassitt. Minutes were approved unanimously.

Action Items:

Resolution #1005-08. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #1006-08. *Authorize a warrant to advance funds from the Dog & Kennel Fund 2005 to the General Fund 1001.*

Becky Saine, County Administrator, requested that the Board of Commissioners authorize to advance \$15,000.00 in order to repay an advance.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #1007-08. *Reclassify Chris Wilson as a Wastewater Collection Operator I in the Sanitary Engineering Department.*

The Board of County Commissioners received a written communication from Brad Niemeyer, Assistant Sanitary Engineer, requesting that the Board reclassifies Chris Wilson as a Wastewater Collection Operator I in the Sanitary Engineering Department effective January 1, 2009.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #1008-08. *Authorize the Appointment of Sam Crish to the 9-1-1 Governing Board.*

9-1-1 Chairman Russ Decker recommended the appointment of Sam Crish on the 9-1-1 Governing Board. The term for said appointment shall commence on January 1, 2009 and expire June 30, 2010.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #1009-08. *Renew Boiler and Machinery Policy with Cincinnati Insurance Company.*

An invoice has been received from Folsom-Somerville Insurance Agency, a division of Webb Insurance Agency, for the renewal and payment of the Boiler & Machinery policy with Cincinnati Insurance Company in the amount of \$21,120.00 for a period commencing October 1, 2008 through October 1, 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #1010-08. *Requested to remove this Resolution from Agenda until next meeting.*

Resolution #1011-08. *Establish Bond amounts for the Elected Officials.*

Before entering upon the discharge of the duties of office, elected officials must provide a bond, signed by a bonding or surety company authorized to do business in the State of Ohio, which shall be established by the Board of Allen County Commissioners. The Board has established bond amounts as follows in accordance with the Ohio Revised Code:

Clerk of Courts	\$40,000	O.R.C. 2303.02
Recorder	\$25,000	O.R.C. 317.02
County Engineer	\$ 5,000	O.R.C. 315.03
Sheriff	\$25,000	O.R.C. 311.02
Treasurer	\$75,000	O.R.C. 321.02
Coroner	\$ 5,000	O.R.C. 313.03

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #1012-08. *Approve a Supplemental Appropriation for the Eastown Road Phase 2 Fund 4710.*

Laura Clark, Account Clerk for the Eastown Road Phase 2 Fund 4710 requested an increase in the supplemental of %1,602,916.04 for Grant payments to Shelly Company.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #1013-08. *Approve a Supplemental Appropriation for the American II WWTP Fund 5406.*

Bruce Wells, Business Manager for the American II WWTP Fund 5406 requested an increase in the supplemental of \$1,599,222.15 for loan proceeds for Ohio EPA-DEFA loan to Peterson Construction.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #1014-08. *Approve a Supplemental Appropriation for the EMA Fund 2091.*

Russ Decker, EMA Director for the EMA Fund 2091 requested an increase in the supplemental of \$12,625.00 to meet all year end financial obligations.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #1015-08. *Approve a Supplemental Appropriation for the Dog & Kennel Fund 2005.*

Becky Saine, County Administrator for the Dog & Kennel Fund 2005 requested an increase in the supplemental of \$15,000.00 to repay an advance to the General Fund.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #1016-08. *Appoint Scott Fessler as the Allen County 9-1-1 Coordinator.*

Russ Decker, Director of Homeland Security and EMA requested that Scott Fessler be appointed as the Allen County 9-1-1 Coordinator for a term commencing January 1, 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #1017-08. *Authorize intradepartmental transfers for various departments.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #1018-08. *Authorize the filing of a petition for an Expedited Type 2 Annexation of an owner of real property in American Township.*

On the 26th day of December, 2008, the Clerk of Board certified receipt of an annexation petition for territory consisting of approximately 2.148 acres, more or less, located in American Township to the City of Lima. It is now the desire of Stephen L. Becker, Agent for the Petitioner, that the Board of Allen County Commissioners accepts the petition for annexation to the City of Lima, together with associated right of ways, totaling approximately 2.148 acres, more or less.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #1019-08. *Adopt the County Owned Vehicle Usage Policy for Allen County.*

The Board of Allen County Commissioner's is requesting to adopt a County Owned Vehicle Usage Policy for Allen County. This policy is to ensure the safety of all operators of motor vehicles while on Allen county business and to maintain favorable motor vehicle insurance rates for Allen County motor vehicles effective January 1, 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #1020-08. *Approve a Supplemental Appropriation for the HAVA Grant Fund 2097.*

Keith Cunningham, Board of Elections Director for the HAVA Grant Fund 2097 requested an increase in the amount of \$15,630.50 for the purchase of equipment required to make Allen County Polls handicap accessible.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Community Development, Bruce Wells: presented the following:

1. Requested to authorize a subordination agreement for a CDBG mortgage in Delphos. The homeowner at an East Harmon Street, Delphos, has requested that the County subordinate mortgages originated in 2006 to facilitate the refinance of her first mortgage for a better rate. The homeowner has the opportunity to reduce her first mortgage interest rate from 6.875% to 4.75% staying on a thirty year term at approximately \$68,000 with no cash out. This is a good deal for the homeowner and the action will not be negatively impact the County's position.
2. Requested to accept the Analysis of Impediments to Fair Housing for Allen County dated December 2008. An Analysis of Impediments (AI) to Fair Housing Choice is a federally mandated assessment that provides the foundation for fair housing practices and development of safe affordable housing with a community. The AI is an assessment of conditions affecting fair housing choice for all protected classes and addresses population demographics, income and employment data and housing profiles. The information is intended to be used as a resource for decision making and policy formulation by governmental entities as well and non profits. The County has approached the completion of a new AI on a consolidated basis with the City of Lima. A draft of that document has been completed by Regional Planning and will be available in the commissioner's Office for review.
3. Requested approval of **Resolution # 1021-08.** Authorize a Coordination Agreement between the County and the Ohio Historic Preservation Office for the Administration of certain CDBG and Home-Funded activities. The County, as part of the CDBG and HOME grant activities, is required to have a coordination agreement on file with the Ohio Historic Preservation Society whereby various ground disturbance and architectural altering activities are monitored and or specified as exempt form review.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneyry seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Allen County Prosecutor's Office, John Leahy, Jr.: presented the following:

1. Requested approval of **Resolution # 1022-08.** Donation of property not needed for public use, is obsolete or is unfit for the use for which it was acquired pursuant to 307.12(B) (2). John explained this resolution would allow County to donate items which are obsolete and valued at \$2,500 or less to eligible non-profit organizations in State. Organizations will be required to provide written notice and purpose to the Board of Commissioners.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations: Announcement

Commissioner Sneary announced due to Budget constraints, the Clerk of Board, Becky Laman will be leaving the Commissioners Office and returning to her old position at the Title Department.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Becky Laman
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt